



**Washington County Fair**  
 Use Contract, Janitorial/Liability Agreement  
 Washington County Fair Board  
 P.O. Box 405, Cambridge, Idaho 83610  
 208-257-3773  
 washingtoncountyfair.idaho@gmail.com

# General Use

One (1) Building Only

This agreement is between the Washington County Fair Board (WCF) and \_\_\_\_\_  
 referred to as (USER), for the event dated \_\_\_\_\_ for the use of building: \_\_\_\_\_

**RENTAL RATES:** Please write TWO (2) separate checks. ONE (1) for Deposit and ONE (1) for Rental. Deposit will be forfeited if areas are not cleaned or damaged.

**\$250 Deposit - Cash or Check #** \_\_\_\_\_

**Rental - Cash or Check #** \_\_\_\_\_

- Whole Day \$300 \_\_\_\_\_

- ½ Day (4 Hours) \$175 \_\_\_\_\_

- Weekly \$1,000 \_\_\_\_\_

- Skate Additional \$100 \_\_\_\_\_

**Time In:** \_\_\_\_\_ **Time Out:** \_\_\_\_\_

**RENTAL TIME POLICY:** User is using only one (1) building on fairgrounds property. Scheduled time INCLUDES decorating, set-up and clean-up of the facility.

**DEPOSIT & FEE POLICY:** Rental Fee & Cleaning Deposit must be paid 5 days prior to the event, or event will be considered canceled without proper notice. The deposit will be refunded to the User within 3-7 days following the use of the facility, upon inspection for damage and cleanliness. Any discrepancies will be settled prior to any refund or return of deposit. The User agrees to be responsible for any and all damage to the facility or equipment. Deposit is nonrefundable if User cancels the event.

**GENERAL LIABILITY:** User is responsible for any damage, theft or loss of any of the facility equipment and property of the WCF. User is responsible for any damage or loss of any "User" or "Guest" property and/or equipment, which may occur on the premises of the WCF. User must verify with their personal insurance carrier coverage for such occurrences. County insurance does not cover alcohol use: if the Event includes alcohol, User agrees to provide copies of liability insurance. Other documents or permits required under city, county or state code may be required. User can only use the portion of the WCF Grounds that is authorized by this agreement and is responsible to prevent all its members, agents, employees, customers and guests from entering, occupying or using other portions of the Fair Grounds or equipment belonging to the WCF.

**JANITORIAL REQUIREMENTS:** No duct tape, tacks, nails, or staples are allowed on walls, or surfaces. Do not drill into, disfigure or deface any part of the building, grounds, fixtures and equipment. Users are expected to leave the WCF Exhibit Hall in the same or better condition as when they arrived. Please schedule a walk through with a WCF Representative before and after your event so any concerns or questions may be addressed. The user assumes responsibility for any caterer you contract with that uses the kitchen. Basic cleaning supplies and tools are provided, as well as trash liners. The WCF provides trash service, please deposit in bins provided. There is a detailed cleaning list in the Janitor's Closet. User is responsible for the areas used.

**KITCHEN POLICY:** Full use of the kitchen is included in the rental rates and is subject to the same Janitorial and Liability policy.

I agree that I have read and will abide by the above terms, rules, procedures and conditions. I agree to save and hold the Washington County Fair Board and Washington County harmless from any suit or claim for damage or injury sustained on the premises by any person, from any cause whatsoever during the period of use by the User and, if required, to furnish a policy of liability insurance for this purpose at the expense of the User.

By signing below, User accepts responsibility for all policies stated above.

**Printed Name of User** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature of User** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Email** \_\_\_\_\_

**City** \_\_\_\_\_

**State** \_\_\_\_\_

**Zip Code** \_\_\_\_\_

Signature of WCF Representative   **Mariah Johnson**