

November 4, 2019

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 4th day of November, 2019.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call. Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Kirk Chandler opened the meeting and Lisa Collini led the Pledge of Allegiance. Kirk Chandler gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of October 28, 2019 were approved as written.

IN THE MATTER OF CREDIT APPLICATION)

Nate Marvin moved to approve the Credit Application with Auto Ranch to allow service to county vehicles. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF GEMPLAN JOINT POWERS AND TRUST AGREEMENT)

Kirk Chandler moved to approve signing of the Gem Plan Joint Powers and Trust Agreement. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF OPERATION IN FUNDS/STATEMENT OF CASH)

Kirk Chandler moved to approve the Operation in Funds/Statement of Treasurer's Cash for the fourth quarter in the amount of \$10,331,282.15. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF JUVENILE PROBATION)

Dahlia Stender, Juvenile Probation Supervisor, met with the Board.

Dahlia Stender reviewed the Juvenile Justice Annual Financial Report which indicated monies received by Washington County and monies received from Adams County.

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Kirk Chandler moved, seconded by Lisa Collini to approve the signing of the Juvenile Justice Annual Financial Report.

Stender discussed programs that have been implemented by Juvenile Probation.

IN THE MATTER OF ELECTED OFFICIALS AND SUPERVISORS)

Meeting with the Board were Debbie Moxley, Assessor; Donna Atwood, Clerk; Matt Thomas, Sheriff; Sabrina Young, Treasurer; and Delton Walker, Prosecuting Attorney. Also present were Robert Peterson, Information Technology Director; Bonnie Davis, Weed Superintendent; Dahlia Stender, Juvenile Probation Supervisor; Luann Denney, Payroll Deputy Clerk; Debbie Warren, Deputy Auditor; and Lorri Nakamura, Social Services Deputy Clerk.

The group discussed updates to the county personnel policy. Robert Peterson presented an updated draft of additions for Information Technology.

Debbie Warren discussed an amendment to the current Drug Free Workplace Policy. Luann Denney stated per the State Insurance Fund, the proposed amendment will not affect the five percent discount the county is currently receiving.

Sabrina Young discussed changes to the credit card policy. Young also discussed the need for a purchasing and travel policy.

Bonnie Davies discussed probationary period and inquired if it was needed since the county had adopted an At Will policy. Delton Walker stated each department could indicate a probationary period for new hires in an Acceptance of Employment letter, but cautioned to be careful to not include "For Cause" wording in an "At Will" policy.

Debbie Potter discussed the need of a Human Resource person. Moxley requested paid time off and accrual time be discussed at the next meeting.

IN THE MATTER OF PLANNING AND ZONING/BUILDING AND GROUNDS)

Chad Brock, Planning and Zoning Administrator, met with the Board. Also present was Steve Lyons with the Weiser Signal American.

Brock updated the Board on the progress of the remodel of the Extension Office. Brock informed the Board the windows will not be received until November 27, 2019.

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IN THE MATTER OF LEGISLATIVE UPDATE)

Representative Judy Boyle, Bobbie Jo Mueleman, Director of Intergovernmental Affairs and Alex Adams, Division of Financial Management Administrator from the office of Governor Brad Little met with the Board.

The group discussed new rules that are to be brought forward in the next legislative session. The Board expressed concerns regarding new construction and other programs that will affect property taxes.

Funding for roads and bridges was discussed. Mueleman stated a transportation study will be discussed during the 2021 legislative session.

The group discussed the Indigent Program, Public Defender costs and the possible transportation of hemp within Idaho.

IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 11:00 a.m. for Indigent matters according to Idaho Code 74-206(1)(d) to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. Motion carried unanimous. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk stated they were out of executive session at 11:05 a.m.

Nate Marvin moved to deny Case No. 2019-26 as the applicant is not medically indigent, the County is not the obligated county, the applicant failed to cooperate and the application is incomplete. The motion was seconded by Lisa Collini with all in favor.

Lisa Collini moved to deny Case No. 2020-3 as Weiser Memorial Hospital withdrew the application. The motion was seconded by Nate Marvin with all in favor.

Lisa Collini moved, seconded by Nate Marvin to adopt the Social Services Deputy Clerk's Reasons for Approval or Denial. Motion carried unanimous.

IN THE MATTER OF RECYCLING)

James Cannon met with the Board. Cannon inquired if the county would be interested in purchasing crushed concrete or asphalt.

The Board will let Cannon know if the need occurs.

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Cannon reported he will be accepting cardboard, metal and aluminum at his business site to help the community.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board.

The group discussed the zoning map that was adopted with the 2000 Comprehensive Plan. The process for changes to county code were also discussed.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 11:53 a.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school. Motion carried unanimously. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk stated they were out of executive session at 12:16 p.m.

IN THE MATTER OF LUNCH)

Nate Marvin moved, seconded by Lisa Collini to recess for lunch at 12:18 p.m. Motion carried unanimously.

IN THE MATTER OF ROAD AND BRIDGE/SOLID WASTE)

Arlen Wilkins, Road and Bridge/Solid Waste Supervisor, met with the Board.

Kirk Chandler moved to approve an Application for Placement of Culverts on Mill Road. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved to approve an Application for Buried Cable submitted by Track Utilities, LLC to be placed at 1666 Sand Road, Weiser, Idaho. The motion was seconded by Nate Marvin with all in favor.

Wilkins presented a quote from Tacoma Screw for a hose crimping machine. The Board suggested Wilkins check with Appleton before moving forward on the purchase.

Wilkins reported the traffic counts have been received on Unity Bridge.

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IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Donna Atwood, Clerk, called roll call. Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Christy Maldonado with the Ambulance District met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood.

Maldonado presented claims for payroll in the amount of \$19,725.52 and general expenses in the amount of \$3,049.70 to the Board.

Maldonado reported the Ambulance District had twenty-six calls for service and seven transfers last week.

Lisa Collini moved to approve Order No. 20-03 for payroll claims in the amount of \$19,725.52. The motion was seconded by Nate Marvin with all in favor.

Nate Marvin moved to approve Order No. 20-04 for general expenses in the amount of \$3,049.70. The motion was seconded by Kirk Chandler with all in favor.

The group discussed the purchase of a new ambulance for the District. Discussion will continue at a later date.

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Motion by Kirk Chandler, seconded by Lisa Collini and unanimously carried to recess at 1:48 p.m. until November 12, 2019 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk