

September 3, 2019

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 3rd day of September, 2019.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call. Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Kirk Chandler opened the meeting and Donna Atwood led the Pledge of Allegiance. Kirk Chandler gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Lisa Collini moved to approve the Operation in Funds/Statement of Treasurer's Cash in the amount of \$11,884,963.73 for the month of July, 2019. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved to approve Resolution No. 19-07 allowing the carryover of the estimated fund balance of \$5,109,382.00 for the 2020 fiscal year. The motion was seconded by Lisa Collini with all in favor.

Kirk Chandler moved to approve a Catering Permit for G & B Enterprises, Inc. doing business as Slims Tavern to be used September 7, 2019 at 1526 Sunnyside Road, Weiser, ID, from 2:00 p.m. to 2:00 a.m. The motion was seconded by Nate Marvin with all in favor.

The Board reviewed an August 28, 2019 letter from Southwest District Health regarding the Operation and Maintenance Manual for the Midvale/Cambridge Transfer Station, located on Stage Coach Road.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of August 26, 2019 were approved as written.

IN THE MATTER OF WEED AND RODENT DEPARTMENTS)

Bonnie Davis, Weed Superintendent, met with the Board.

Davis discussed wages for the Weed Department for the 2020 fiscal year with the Board.

September 3, 2019

Davis reported the current rodent tail count is 17,733 tails with a budget balance of \$8,833.75.

Davis discussed the possibility of a County Auction with the Board and reported she had given a large grill that had been stored at the Weed Department to Tony Buthman with Emergency Management.

The group discussed donating computer monitors to the schools within the county.

Davis updated the Board on the progress of the purchase of a new spray truck for the Weed Department.

Davis informed the Board she will be meeting with Squaw Creek Soil Conservation District at 1:00 p.m. today.

Davis informed the Board the Rodent Board will meet September 9, 2019 at 4:00 p.m. and the Weed Board will meet at 7:00 p.m.

IN THE MATTER OF INFORMATION TECHNOLOGY)

Robert Peterson, Information Technology Director, met with the Board. Also present was Bonnie Davis, Washington County Weed Superintendent.

Peterson discussed donating used computers and monitors to the school districts. The Board agreed to donate the surplus computers and monitors to the County Extension Office and the Midvale and Cambridge School Districts. The Board requested Peterson also check with the Weiser School District to see if they could use some of the surplus computers as well.

Lisa Collini moved to allow Peterson to recycle the surplus computers and provide an inventory of the computers that are donated to the Board. Nate Marvin seconded the motion with all in favor.

Peterson updated the Board on the KnowBe4 Training that is currently in place regarding phishing emails. Peterson discussed the functions that are included in the KnowBe4 training.

Peterson discussed the upgrade on the email server. The process is ongoing with Computer Arts.

Peterson discussed email hacking and compromised county email addresses. Peterson will continue to research.

September 3, 2019

Peterson informed the Board of the possibility of the Department of Homeland Security assisting with security for the voter registration system.

Peterson demonstrated the LiteShow Software program for the Board.

Peterson informed the Board he will be attending FEMA Training September 18, 2019 in Boise.

IN THE MATTER OF COUNTY EXTENSION)

Mary Ridout, Extension Educator, met with the Board. Also present was Michelle Tate.

Ridout requested permission to purchase two tablets to be used during the fair.

Lisa Collini moved to approve the purchase of two tablets for the Extension Office in the \$500.00 range. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF PLANNING AND ZONING, BUILDING AND GROUNDS)

Chad Brock, Planning and Zoning Administrator, met with the Board. Also present was Washington County Prosecuting Attorney Delton Walker, Jackie Relka, Randi Davies, Troy H. Davies, and Patrick Nauman.

Walker discussed conditions that were recommended to be applied to the Special Use Permit.

Marvin disclosed that he had previously spoke to Brad Laird, Jay and Shelaine Chamberlin and had received a letter from Chad Westover regarding the Special Use Permit.

Kirk Chandler added that the items discussed today were included in the initial hearing.

Lisa Collini moved to approve the Special Use Permit with the conditions: Property lines will be marked to prevent encroachment onto neighboring properties, events will be held between 9:00 a.m. and 11:00 p.m., music levels must stay under 85 decibels one hundred (100) feet beyond the event area, exterior lighting will be night guard lighting of the shielded type, the maximum capacity for an event will be 300 people, and adequate garbage containers will be provided to protect neighboring properties. The motion was seconded by Nate Marvin with all in favor.

Chandler discussed the Stigelmayer Rezone and the additional splits that have been allowed on the Stigelmayer property.

September 3, 2019

Brock stated Stigelmayer have the option of going through the rezone process and then applying for a subdivision process.

The group discussed the possibility of a shared well for the existing home and a new home.

Nate Marvin moved to approve the application for Steve and Jennifer Stigelmayer for the rezone of a portion of parcel number RP11N05W097220 from the current A1(agricultural) to A2 (ag transitional) to allow for a one acre subdivision lot. The motion was seconded by Lisa Collini with all in favor.

Brock discussed the progress of the Extension Office remodel with the Board. Brock stated lighting for the building was not included in the original bid.

Kirk Chandler moved to approve the additional \$1400.00 for lighting at the Extension Building. Lighting that the county currently has on hand will be used to offset the cost. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved, seconded by Nate Marvin to amend the original motion requesting changes be written out in a change order listing specific changes to be made. Motion carried.

#### IN THE MATTER OF SHERIFF)

Matt Thomas, Washington County Sheriff, met with the Board.

Thomas presented a quote from the Oregon Department of Corrections for the purchase of burn ban signs to be placed on the main roads within the county.

Nate Marvin moved to approve the purchase of the 10 burn ban signs to be paid from the Commissioner Contingency fund. The motion was seconded by Lisa Collini with all in favor.

#### IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 10:45 a.m. for Indigent matters according to Idaho Code 74-206(1)(d) to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. Motion carried. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk stated they were out of executive session at 10:57 a.m.

September 3, 2019

Lisa Collini moved to deny Case No. 2019-35 as the applicant is not medically indigent, the county is not the last resource, the application is incomplete, and the applicant failed to co-operate with the County. The motion was seconded by Nate Marvin with all in favor.

Nate Marvin moved, seconded by Lisa Collini to adopt the Social Services Deputy Clerk's Reasons for Approval or Denial. Motion carried.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board.

Kirk Chandler moved to approve the signing of the Juvenile Detention Housing Agreement between Washington County and Canyon County at a rate of \$191.00 per twenty-four hour day. The motion was seconded by Lisa Collini with all in favor.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 11:13 a.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk stated they were out of executive session at 12:16 p.m.

IN THE MATTER OF LUNCH)

Kirk Chandler moved, seconded by Lisa Collini to recess for lunch at 12:17 p.m. Motion carried.

IN THE MATTER OF ROAD AND BRIDGE/SOLID WASTE)

Arlen Wilkins, Road Supervisor, met with the Board.

Wilkins discussed having a public hearing to receive feedback regarding road improvements and bridge construction.

Wilkins reviewed the inspection reports received on Rush Creek and Jones Road bridges with the Board. The reports determined there is no longer a need to post a load limit on either bridge.

September 3, 2019

Wilkins discussed dust abatement with the Board.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 1:22 p.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Kirk Chandler stated they were out of executive session at 1:37 p.m.

Wilkins discussed the letter from Southwest District Health regarding the Cambridge/Midvale Transfer Station, located on Stage Coach Road.

A discussion was held regarding the Road Abandonment Hearing that was held August 5, 2019.

IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried.

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Corey Patocka with the Ambulance District met with the Board.

Patocka reported the Ambulance District had thirty calls for service and sixteen transfers last week.

Patocka discussed adopting a new employee manual with the Board.

Patocka presented Order No. 19-43 for general expense claims in the amount of \$6,046.58 to the Board.

Lisa Collini moved to approve Order No. 19-43 for general expense claims in the amount of \$6,046.58. The motion was seconded by Nate Marvin with all in favor.

Patocka reported he received paperwork regarding a grant for the Ambulance District.

Patocka informed the Board Christy Collela had turned in her resignation effective immediately.

September 3, 2019

The Board requested Patocka submit a resolution to adopt the 2020 budget for the Ambulance District as presented at the August 26, 2019 Public Hearing.

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Motion by Kirk Chandler, seconded by Lisa Collini and unanimously carried to recess at 2:47 p.m. until September 9, 2019 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk