

August 26, 2019

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 26th day of August, 2019.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present. Also present was Deputy Clerk Lorri Nakamura.

Kirk Chandler opened the meeting and Lorri Nakamura led the Pledge of Allegiance. Lisa Collini gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

County Treasurer Sabrina Young informed the Board of the current county credit card limits and discussed how the process works.

Young discussed the current credit card use policy with the Board and updating the personnel policy accordingly.

Clerk Donna Atwood presented information to the Board regarding Cyber Security Training in Boise that Robert Peterson will be attending.

Atwood discussed donation of used computer towers, monitors and keyboards.

Kirk Chandler moved to approve the Certificate of Residency for Shelby Allen, seconded by Lisa Collini with all in favor.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of August 19, 2019 were approved as amended.

IN THE MATTER OF CLAIMS)

The claims, audited by the Auditor, were presented and reviewed by the Board. All credit card claims were reviewed.

The Auditor was authorized to issue warrants totaling \$141,452.34 for general expenses by a motion of Nate Marvin, seconded by Lisa Collini. Motion carried.

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IN THE MATTER OF PLANNING AND ZONING)

Chad Brock, Planning and Zoning Administrator, met with the Board.

Brock discussed the special use permit hearing for Sunnyside Farms that was held on August 20, 2019, with the Board.

Brock informed the Board there will be a Planning and Zoning hearing September 17, 2019, regarding a one lot subdivision on Highway 95.

IN THE MATTER OF JUVENILE PROBATION)

Dahlia Stender, Juvenile Probation Supervisor, met with the Board.

Stender discussed terminating the Juvenile Probation Services Agreement with Adams County.

The Board agreed to give written notice to Adams County and terminate the Juvenile Probation Services Agreement.

IN THE MATTER OF EXTENSION OFFICE)

Mary Ridout, Extension Educator, met with the Board. Also present was Stephanie Butterfield.

Ridout discussed the Washington County Fair with the Board and reported there were 127 market animals sold at the 2019 fair.

Ridout discussed the Standardized County Extension Agreement from the University of Idaho with the Board.

Ridout presented an informational handout from the University of Idaho to the Board for review.

Ridout discussed the resignation of one of her employees and will post a job opening in for a part-time position.

Ridout informed the Board the Extension Office will be interviewing candidates for the Ameri-core position in the near future.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board.

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Walker reviewed the proposed termination notice for Juvenile Probation Services with Adams County.

Chandler discussed the Idaho Wolf Depredation Board meeting he attended with the group.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 10:20 a.m. in accordance with I.C. 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried unanimous. Kirk Chandler Aye; Nate Marvin, Aye; Lisa Collini, Aye.

Kirk stated they were out of executive session at 11:57 a.m.

IN THE MATTER OF LUNCH)

Lisa Collini moved, seconded by Nate Marvin to recess for lunch at 12:01 p.m. Motion carried unanimous.

IN THE MATTER OF ROAD AND BRIDGE & SOLID WASTE)

Arlen Wilkins, Road and Bridge Supervisor, met with the Board. Also present is Justin Walker with Keller Associates, Inc.

Kirk Chandler moved to approve the application for placement of the culverts on Hall Road. The motion was seconded by Lisa Collini all in favor.

Walker discussed engineering for Unity Bridge.

Wilkins discussed federal funding program for the replacement of Unity Bridge.

IN THE MATTER OF SHERIFF)

Matt Thomas, Washington County Sheriff, met with the Board.

Thomas discussed the balance still owed by the City of Weiser for dispatch services for the month of July and the remainder of 2019 fiscal year.

Chandler stated for the record that the City of Weiser paid approximately \$2,600.00 of the \$9,400.00 due to the County for dispatch services for the month of July 2019. Included with the payment of \$2,600.00 was notification that the City would no longer pay for dispatch services for the remainder of the 2019 fiscal year.

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Chandler also stated the County will continue to bill the City of Weiser for dispatch services for the remainder of the 2019 fiscal year.

Chandler moved the County will continue to send the bills to the City of Weiser for dispatch services. If the City still owes for services after 90 days, they will be sent to collections. Also, the County will submit a Public Records Request for a complete copy of the City of Weiser's total budget including available cash, revenue and expenditures. The County will continue to provide dispatch services for the City of Weiser. Marvin seconded the motion. Motion carried.

IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried.

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Corey Patocka, with the Ambulance District met with the Board. Also present was Washington County Prosecutor Delton Walker and Washington County Sheriff Matt Thomas.

Patocka reported the Ambulance had eighteen calls for service and four transfers for last week.

Patocka presented General Expense Claims Order No. 19-42 in the amount of \$110.50 and Payroll Expense Claims Order No. 19-0024 in the amount of \$23,487.49 to the Board.

Patocka presented an application to the Board from an individual who is seeking part time employment.

Lisa Collini moved to approve Order No. 19-0024 for payroll expenses in the amount of \$23,487.49. Kirk Chandler seconded the motion with all in favor.

Kirk Chandler moved to approve Order No. 19-42 for general expenses in the amount of \$110.50. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 1:52 p.m. in accordance with I.C. 74-206(1)(a) & (b) to consider personnel matters. Motion carried.

Corey Patocka left the executive session at 1:59 p.m.

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Kirk Chandler stated they were out of executive session at 2:25 p.m.

Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried.

Lorri Nakamura, Deputy Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

IN THE MATTER OF WEISER AMBULANCE DISTRICT BUDGET HEARING)

The purpose of the hearing is to consider a final budget for the Weiser Ambulance District for the 2019-2020 Fiscal Year.

Kirk Chandler opened the hearing and welcomed those in attendance.

Corey Patocka with the Weiser Ambulance District was present.

Those present from Washington County were Clerk, Donna Atwood, Assessor, Debbie Moxley-Potter, Treasurer, Sabrina Young, Information Technology Director, Robert Peterson, Planning and Zoning Assistant, Bonnie Brent, Emergency Manager, Tony Buthman, Extension Educator, Mary Ridout, Extension Office Secretary, Stephanie Butterfield, Road and Bridge/Solid Waste Supervisor, Arlen Wilkins, Juvenile Probation Supervisor, Dahlia Stender, Washington County Sheriff, Matt Thomas, Washington County Prosecutor, Delton Walker, and Washington County Weed and Rodent Control Supervisor, Bonnie Davis. Also present was Steve Lyons with the Weiser Signal American.

Cory Patocka with the Ambulance District presented the proposed 2019-2020 fiscal year budget for the Ambulance District. Patocka discussed needed increases for staff and equipment.

No public comment was received.

Kirk Chandler moved to approve Resolution No. 19-001 to include \$4,500.00 of the Weiser Ambulance District forgone amount in the Fiscal Year 2020 budget. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF COUNTY BUDGET HEARING)

The purpose of the hearing is to consider a final budget for the 2019-2020 Fiscal Year.

Kirk Chandler opened the hearing and welcomed those in attendance. Those present from Washington County were Clerk, Donna Atwood, Assessor, Debbie Moxley-Potter,

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Treasurer, Sabrina Young, Information Technology Director, Robert Peterson, Planning and Zoning Assistant, Bonnie Brent, Emergency Manager, Tony Buthman, Extension Educator, Mary Ridout, Extension Office Secretary, Stephanie Butterfield, Road and Bridge/Solid Waste Supervisor, Arlen Wilkins, Juvenile Probation Supervisor, Dahlia Stender, Washington County Sheriff, Matt Thomas, Washington County Prosecutor, Delton Walker, and Washington County Weed and Rodent Control Supervisor, Bonnie Davis. Also present was Steve Lyons with the Weiser Signal American.

Clerk, Atwood reviewed the proposed 2020 fiscal year budget with the group. No public comment was received.

The Board of County Commissioners expressed appreciation to the county staff for their efforts in keeping expenses in check.

Kirk Chandler moved to approve Resolution 19-06 adopting the Fiscal Year 2019-2020 budget in the amount of Fifteen Million, One Hundred Seventy Nine Thousand and Sixty Six Dollars (\$15,179,066.00) which is not greater than the amount of the published tentative budget nor includes an amount to be raised from property taxes greater than the amount advertised. The motion was seconded by Lisa Collini with all in favor.

Motion by Kirk Chandler, seconded by Lisa Collini and unanimously carried to recess at 2:52 p.m. until September 3, 2019 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk