

Washington County Fair Board  
July 10, 2019  
Washington County Fairgrounds, 6:30pm

**The Meeting was called to order and the following were present:**

**Fair Board and staff:** Justin Mink, Jon Mills, Kelley Bruce, Jessie Woodland, Brooke Mink, Jeff Springer, and Chris and Harvey Braun – **County:** Kirk Chandler and Tony Buthman - **Extension and 4-H:** Mary Ridout, Deana Farrens, and Michelle Tate - **Superintendents:** Jared Farrens, Darrcy Gay, Jennifer Green, Rachel Thatcher, Amy McDonald, Lee Nichols, and Mark Moura

**Tour of the fairgrounds:** The meeting started with a quick walk around and inspection of the fairgrounds and buildings. The fair board's office is complete inside the Sale Barn. A new barn façade was "repurposed" out of an old display for the Exhibit Hall. The Top 20 Buyers have been updated. Jon is still negotiating for the PA system. The improved latches are on the holding panels used in the Sale Barn during shows. The damage from the firework has been repaired on the Sale Barn. There is sawdust in the new barriers, sand was leveled in the Livestock Barn, and there is new gravel in the horse stalls. Jon will purchase 8 bales of pine sawdust shavings for the Small Animals. Mary delivered some donated small animal cages. The roof of the Small Animal Barn will be insulated this coming week. The new latches were installed in the Swine Barn and a floor improvement project was discussed. A tree was replaced, and some additional landscaping has been done.

Office hours for both the Extension and Fair Board were briefly discussed. The Extension will set up their office at all the Livestock Shows and use the Exhibit Hall Kitchen/Office from 6pm to 8pm in the evening. Chris has not set hours for the Fair Board Office.

**Superintendent's Meeting:** The chore list was discussed. There are a few more slots to fill, but it looked great. Michelle had exhibitor and entry information for all superintendents and will email Chris a copy. There are 64 Beef, 56 Swine, 39 Sheep, 20 Goats, 70 pens of Poultry and Rabbits, and 18 Horses. Beef and Horse Supers will work together to find appropriate pens for visiting royalty horses and the Grand and Reserve Horses.

We were missing some Grand and Reserve Banners. It would cost approximately \$1800 to replace them every year. Jessie moved to replace the missing banners and when we collect them this year, Exhibitors will be given the option to purchase theirs at the current cost of \$30 for Grand and \$25 for reserve, or to return it for next year's winner. Brooke seconded and the motion passed.

Jennifer reported two families who need to check in early due to a conflict with the Small Animal Show. Darrcy reported on some Horse conflicts also. Name and times were given to the Superintendents.

Jennifer also reported, if you purchase a pen of poultry, Countryside Poultry Processing will be your only option. They do not have cold storage. The buyer makes the

commitment to be at their site, 600 S Idaho Ave, Fruitland at 1pm Sunday, August 4<sup>th</sup> to pick up their poultry. We will make that announcement at the Livestock Auction.

Jennifer will take the information about Small Animal Entries, the cages we currently have, and the cages at Malheur County and let Jon know how many she needs brought up for fair. He would like to bring them up on July 23, when he is already making a trip for set-up.

**Minutes:** It was moved by Kelley to accept the minutes. Jessie seconded, and the motion passed.

### **Old Business**

Tony Buthman handed out copies of an Emergency Plan the fair could adopt. It was very generic, and he suggested we adopt this one before fair and then use the winter to make a plan more specific to the fairgrounds. He suggested thinking of the year round uses. This document helps keep our liability in check. If there is a state agency involved, they will ask for our plan. He will email one to Chris and she will forward to the board.

Jon is working with a sound system company who has proposed a mixer box which will bolt to the wall on the sale barn. This will also house microphones and accessories. The speakers will be attached to the ceiling. It can still be accomplished by fair. Jessie moved to proceed with the purchase of the sound system not to exceed \$9,000. Brooke seconded and the motion passed.

After some additional clarifications, Jessie moved to buy two Rabbit Judging Cages at a cost of approximately \$80 each. Jeff seconded and the motion passed.

The Beef Floor discussion included how long between Sale and Slaughter, feed during this time, cost of trucking, and shrink. Beef exhibitors will remain responsible for any extra animal they might have. The niche market animal has their buyer solicited. Nate Mink and Hopkins will haul again this year. It was moved Jeff and seconded by Kelley to pursue CS Beef Packers for the Beef Floor and use a feedlot in Melba to house until slaughter. The motion passed.

Jennifer is still working on the Small Animal Floor. The Butchers' List was reviewed and approved. FDA Rabbit Killing Rules were reviewed. There are only two pens of rabbits and the families are willing to butcher them. They will be the only option for rabbit butcher.

### **New Business:**

Several exhibitors' Animal Projects have died. Two steers, a horse, four pigs and more. There are only two exhibitors who want to finish their animal project. They happen to have siblings in the program and would like to use their sibling's animal for Showmanship. In 4-H, an exhibitor must compete in Showmanship to complete that year's project. So, first, the Extension would like to know if these two kids can use siblings' animals to complete their project, but mainly, can we make a rule in the fair book so if this happens, everyone knows what the procedure is. In the recent past, there was some question about an exhibitor who placed very high in showmanship with someone else's animal. Deana, Leaders' Council, suggested we institute a rule whereby the exhibitor borrowing an animal can only compete in the first round. If they happen to

place one or two, the next exhibitor down steps into that slot and the borrowed animal is done. The board asked the Extension to propose a rule and the board would adopt it.

Kelley and Chris claimed a Facebook page that was created automatically because people had been searching for us. We are hoping this will be a complimentary page to "Washington County 4-H Idaho". The extensions' page is geared towards 4-H and we gearing ours to: Grounds, Other Rentals, Open Class exhibits during the fair (Including prizes available and new categories to enter), Friends of the Fair, Uploading the Sale Brochure, Uploading the Sale Order, And, of course, pictures! Our page is:

<https://www.facebook.com/Washington-County-Fairgrounds-Idaho>.

The Market Livestock Sale is moving up an hour this year. There has been some concern about the word getting out about the time change. We could send postcards to past buyers. Jeff figured the math on postage and agreed it would be money well spent. Kelley moved to have Chris send out a postcard noting the change in Sale Time. Brooke seconded and the motion passed.

Weigh Masters for 2019: Royce, Beef; Jessie, Sheep and Goats: Seth, Pigs; Supers and Judges, Small Animals. The scale has been inspected for 2019. The Small Animal Scale does not get inspected since we do not sell any small animals by the pound.

Kelley asked in Premiums Payouts for livestock exhibitors, which were left uncollected could be added to the Sale Checks? Jon moved to add them in. Jeff seconded and the motion passed.

**Extension Office Report** Most of the Extension items were covered in the first part of the meeting. Michelle will revisit the office hours when they return to their office.

**4-H Leaders Council Report** had no additional items

**Treasurer Report:** All current bills and statements were passed around for initials. It was moved by Jon and seconded by Jessie to approve the Treasurer's Report and Self-Audit. The motion passed.

We meet with the Commissioners on a quarterly basis. Chris would like to see the meetings: 3<sup>rd</sup> week of May (budget due), 4<sup>th</sup> week of August (fair report), 2<sup>nd</sup> or 4<sup>th</sup> week in November (starting new 5-year plan), February (firming up direction). The board and Kirk agreed, and Chris will talk to Donna.

**Maintenance Report:** Most of the maintenance we covered in the tour of the fairgrounds. We do have some electrical issues that might need addressed in the future. (Heat pumps, outdated breakers, and blowing breakers) Kirk would like to get more information on this and include it in the County's buildings and grounds budget. Harvey will facilitate.

**Commissioners Report:** Kirk updated us on the Extension Office. He also requested we pay for a Heat Pump bill to Comfort Zone.

Next Meeting Set: September 4, 2019, Wash Co Fairgrounds, 6:30pm  
It was moved by Jeff to adjourn. Kelley seconded, and the motion passed.

*Respectfully submitted, Chris Braun*