

## Washington County Fair Board

June 5, 2019

Country Coffee Cabin, 7pm

### **The Meeting was called to order and the following were present:**

**Fair Board and staff:** Kelley Bruce (acting Chairman), Jessie Woodland, Brooke Mink, Jeff Springer, and Chris and Harvey Braun – **County:** Kirk Chandler - **Extension and 4-H:** Deana Farrens, Stephanie Butterfield-Cheney, and Michelle Tate

#### Call Meeting to Order:

Minutes: It was moved by Jeff and seconded by Brooke to approve the minutes. The motion passed.

#### Extension Office Report:

Michelle passed around a spreadsheet with Sheep/Goat Weigh-in information. They weighed in 42 market sheep and 12 goats. The sheep weighed from 61 to 112 pounds.

Jennifer forwarded Michelle a website with the Small Animal Show Cages. She clarified via phone text it was rabbit show cages needed and not poultry. Kelley also brought some information. Jennifer would like 3 large sets at \$90 each. All the information was given to Chris. No motion was made on this item. Neither Jennifer nor the Extension Office have found a replacement for the Small Animal Superintendent for 2020.

The Storage Shed which needs to be housed at the fairgrounds is 10'x14'. It does not need to be moved until the Extension Office remodel is done.

Michelle also reported Fair Entry is going great. They are hosting a Superintendents' training on July 11<sup>th</sup> (6pm, Weiser) and asked about the date of the July Fair Board meeting. It is usually moved when it is close to July 4<sup>th</sup>. Chris asked if we could have an email conversation after the meeting.

Michelle and Stephanie attended a Fair Management Seminar in Pullman. They were taught about biosecurity, sanitation, transfer of many animal diseases, and emergency preparedness. The Extension asked if we could increase the amount of hand sanitizers available during the fair. Kelley asked if the Extension could provide educational poster about disease transfer and hand sanitation for fair time. We will place them by each barn and one entering the food court area. Michelle brought a chemical as an option to spray at the fairgrounds. Kirk asked them to involve Tony Buthman, the County's Emergency Management employee to help with an emergency plan.

4-H Leaders Council had no report.

#### Old Business

Jessie was reminded to coordinate a meeting with the FFA Advisors to make a plan for the FFA Livestock Sale runners.

The Sound System was discussed. Boden gave Kelley some information about a system. It is like the existing portable systems. There is new technology, wired/wireless, ear mount microphones, and many options for the mixing board. Jon has reached out to

someone who does this for a living. Harvey will let both into the Sale Barn and let them bid the system.

Jeff reported on the Beef Floor. Justin has kept in contact with CS Beef Packer. They kill their fats on Monday, and we could have our beef down to them on Sunday night. No motion was made on this.

Chris did not have the Butcher List ready to be reviewed. Kelley asked for Chris to double check all butcher information, focusing on rabbit killing rules. The butcher's list was tabled until July.

#### New Business:

Chris asked for Vendors during the fair to be added to the Agenda. We have several vendors who would like to be added. None of them sell the same items as the 4-H booth. Brooke will double check with Nicol to see if she sees an impact on her sales. No motion was made on this item.

Treasurer Report: The current bills, statements and profit and loss were reviewed and initialed. Chris let the board know Hells Canyon Days went great. All the events had significant growth and the fairgrounds rented RV spots, Flea Market Spots, the Livestock Barn for a Live Auction, and vendor Spaces for about \$1000. We turned our budget into the Commissioners, and it seemed to go well. It was moved by Jessie and seconded by Brooke to accept the Treasurer's Report. The motion passed.

#### Maintenance Report:

Harvey reported on the fairgrounds. High School Rodeo was there in May. The water was on and the trash cans were all out for them. The work crew put gravel in the horse stalls. We started watering and mowing grass along the livestock barn. There are large rocks on the edge to discourage driving out on this area. Three loads of sand will be delivered to the livestock barn in early July. The work crew loaded the panels on the carts after High School Rodeo. A broken table from the Exhibit Hall was fixed. The Rodeo Board put the batting cage away. The Sale Barn is clean and storage area sorted. The Concession stand is cleaned, the water and electricity are on, and the doorknob is replaced. Weeds were sprayed for the second time around the grounds.

Commissioners Report: No report.

Next Meeting Set: Pending email discussion:

July 3, 2019, Washington County Fairgrounds

Superintendents' meeting

It was moved by Jeff to adjourn. Brooke seconded, and the motion passed.

*Respectfully submitted,*

*Chris Braun*