

## Washington County Fair Board

April 2, 2019

Country Coffee Cabin, 7pm

### **The Meeting was called to order and the following were present:**

**Fair Board and staff:** Justin Mink, Jon Mills, Kelley Bruce, Jessie Woodland, Brooke Mink, Jeff Springer, and Chris and Harvey Braun – **County:** Kirk Chandler - **Extension and 4-H:** Pat Momount, Deana Farrens, and Stephanie Butterfield-Cheney

**Minutes:** Board members reviewed the enrollment numbers from the March minutes. Turkey projects are included in the poultry numbers. It was moved by Jessie to approve the minutes. Jon seconded, and the motion passed.

**Extension Office Report:** Stephanie reported as Michelle was at a dog 4-H meeting. All Livestock Judges have returned their contracts. The County did not adopt the new mileage rate until after some contracts were signed. All contracts will be paid at the correct rate. Fair Entry is working great. It will be open for on-line entries May 1<sup>st</sup>. There was no update from Jennifer on the Show Cages

The Extension is going to “re-work” how they hand out awards and staff the 4-H Office during the fair. They do not have an intern for 2019, they do not feel the awards have been distributed conveniently for their exhibitors, and the office in the Exhibit Hall is not centrally located. They propose to move out to the location of each species’ show and hand out awards on site. The 4-H/Extension Office in the Kitchen area of the Exhibit Hall will only be open according to a set schedule from the Extension Office posted during the fair. They asked for the “Make and Takes” to be taken from the Fair Book. They will do “Make and Takes” as time allows and will post times during the fair. The movie and activity during the Livestock Sale will remain.

Pat reported, Mary Ridout has been hired as the new Extension Educator. She will start in June and Pat has already asked her to be at the fair. The University of Idaho is dedicated to the intern program, but without an Educator during the time they assign locations, Washington County missed out this year.

**Cover Contest:** 1<sup>st</sup> Mja Towner, 2<sup>nd</sup> Kendall Ryneanson, 3<sup>rd</sup> Libbie Ryneanson

**4-H Leaders Council Report:** Nothing to report

With the Extension still present, Advertising and Fair Office were moved up in the Agenda

Justin has seen the need for a Fair Office in the Sale Barn. The Board needs a central location to meet during the fair. This office could also be used during the year eliminating conflicts with the Exhibit Hall schedule. A proposal of completing a Fair Office in the Sale Barn and a schedule for hours during the fair was presented. The Fair Secretary, Chris, has divided duties during the fair. Open Class is separate from the other Fair related duties such as; the Livestock Sale, vendors, premiums, and general coordination for fair information. During Open Class Check-in and Judging, she would set-up out in the main hall of the Exhibit Hall and for other fair duties, she would be in the Sale Barn Office. A proposed schedule will be posted at both locations. On Sunday,

after the fair, Chris will use the Exhibit Hall Kitchen for an office to hand out premiums and oversee 4-H families check-out items from the Exhibit Hall from 10am-11am. The Fair Board currently is responsible for monitoring the Exhibit Hall while it is open during the fair. This would not change, and both the Hall Superintendent and Hall Monitor have agreed be at the Fair again this year. The Fair Board could see the difficulties of both the Extension and Chris working out of the same office and felt independent office spaces would be worth pursuing. Kelley moved to build the Sale Office and set up the schedule for fair. Jeff seconded and the motion passed.

The "Thank you Advertising" for the Livestock Sale was discussed. A handout was passed around showing the costs for the exhibitors and the board each year. The following items were discussed. Living in the News would be willing to work with the exhibitors to come up with a plan for better participation. The Weiser Signal does a good job with their fair addition and we should maintain the status quo with our advertising in both papers. It truly is an individual's choice. There is no great option at this point. Exhibitors need to hone their "thank you" note skills, as that is still the most important part. Deanna will take the information page to the leaders' council for discussion. No motion was made on this item.

Old Business:

Fair Book, Changed Item Proof

Page 5, Niche market wording. The board was not 100% sure this wording was clear enough. Kelley wants to be clear on how it impacts the Superintendent. Jon would like to be clear, the superintendent or board can usually find a solution which honors the floor price. Should they have to disclose at weigh-in? Chris will work on including "organic, grass-fed, or free range" and market added value to the blurb. This was tabled until May.

Page 24, Cake Decorating. There were no entries from FFA this year; however, it was part of the original motion for this category. Jessie moved to include FFA in the rules for this contest. The wording for Cake Decorating will include 4-H/FFA and rule #2 will have "FFA students interested in Cake Decorating should contact their FFA Advisor to include in a SAE project". Brooke seconded, and the motion passed.

Page 42, Rule #11 Shearing to ½". This discussion included; kids' involvement, the mess from shearing, and who measures. If we are not going to enforce a rule, it should not be in the book. It is the exhibitors' goal to have a good project, messes could be cleaned, and some exhibitors do not have the equipment. It was moved by Jon to remove number 11 from the fair book. Kelley seconded and the motion passed.

Page 48, Jon's name was spelled wrong.

The Sound System was tabled until next month.

Justin asked for a motion from the board to decline Western Stockman's \$300 donation in trade for their logo being on the meal tickets. Jessie moved, Jon seconded, and the motion passed. Chris will forward Western Stockman's information to Stephanie to see if they would be a better fit for the Green and Gold Awards.

Jon would like to find out how many Small Animal Cages we need to retrieve from Malheur County. As their barn caved in, they could use our extras. Tabled until May.

New Business:

Floor Buyers for Fair were discussed. Jon retained Larry Vertner for Swine. Justin will contact Mel Gilford for Sheep and Goats. The board is still working with Agri-Beef and CS Packers for the Beef Floor.

Harvey presented a new buyers' plaque for the Livestock Sale. Harvey will make 20 plaques and 75 year bars. They will be priced lower than past purchases.

Justin asked for all the Fair Time Contracts to be reviewed. The board agreed to re-hire the same people from the 2018 Fair during the March meeting; however, they did not review the contracts. All the contracts, time involved, and quality of job performed were discussed. The Night Watchman and the Hall Monitor's contracts were both raised to \$550. The Hall Superintendent will remain at \$1000. The Fair time Janitor will be increased to \$800. Jessie moved to update the contracts for 2019 to the above prices. Jeff seconded and the motion passed.

Treasurer Report: Bills and statements were passed around for review and initials. Kelley moved, Jeff seconded to approve the treasurer's report. The motion passed.

Pre Budget-Information: Our scheduled budget meeting will be May 6<sup>th</sup>, 2:30pm at the Washington County Courthouse. A proposed budget was handed out for the board to review. Chris will send out more details to the board. No motion was made.

Maintenance Report: Harvey passed pictures around of some projects he's been working on, including; gate latches for the Sale Barn, repurposed old brown chairs for the meeting room, and storage space for fair files. He has a work crew for Saturday to empty out the Horse Barn. He is hoping to make the space more useable. He brought information about a small floor stripping machine for the Exhibit Hall. Brooke moved to purchase it and the supplies to refinish the floors for \$360. Jon seconded, and the motion passed.

Commissioners Report: Kirk reported the Extension Office is coming along. They are already using it for Dog 4-H. There is a commercial refrigerator being used by multiple departments. The building is a great investment for the County.

Jon nominated Steward Nesbitt for the Friend of the Fair. Brooke moved to accept the nomination and select him as Friend of the Fair. Kelley seconded, the motion passed.

Justin requested the High School Rodeo use the panels and fairgrounds free of charge like in the past. There were no objections.

Next Meeting Set: May 1, Country Coffee Cabin, 7pm

It was moved by Brooke and seconded by Jeff to Adjourn. The motion passed.

*Respectfully submitted,*  
*Chris Braun*