

March 23, 2020

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 23rd day of March, 2020.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present by telephone.

Also present was Sheriff, Matt Thomas; Information Technology Director, Robert Peterson and Emergency Manager, Tony Buthman.

Kirk Chandler opened the meeting and Matt Thomas led the Pledge of Allegiance. Kirk Chandler gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

The Board reviewed a letter from the State of Idaho Department of Agriculture dated March 4, 2020 requesting \$6,000.00 funding from the fiscal year 2021 County Budget.

Kirk Chandler moved to approve the issuance of a duplicate warrant to Gus Bezates in the amount of \$1,785.60. The motion was seconded by Lisa Collini with all in favor.

The Board reviewed the claim for the cost of putting lights on the flags in front of the Courthouse at a total cost of \$1,323.83.

Kirk Chandler read a Letter of Recommendation for Robert Huff on the record.

Kirk Chandler moved to approve the Board to sign the letter. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of March 16, 2020 were approved as amended.

IN THE MATTER OF CLAIMS)

The claims, audited by the Auditor, were presented and reviewed by the Board. All credit card claims were reviewed.

The Auditor was authorized to issue warrants totaling \$240,276.24 for general expenses by a motion of Kirk Chandler, seconded by Lisa Collini. Motion carried.

March 23, 2020

The Auditor was authorized to issue warrants totaling \$11,795.00 for social services expenses by a motion of Kirk Chandler, seconded by Lisa Collini. Motion carried.

The Auditor was authorized to issue warrants totaling \$14,113.29 for election expenses by a motion of Kirk Chandler, seconded by Lisa Collini. Motion carried.

IN THE MATTER OF EMERGENCY MANAGEMENT)

Tony Buthman, Emergency Manager, met with the Board. Buthman reported on the purpose of adopting Resolution No. 20-05 regarding an Emergency Declaration for Washington County due to the Coronavirus Pandemic.

Chandler reminded those in attendance that all expenses related to the Coronavirus will need to be tracked and submitted to Buthman.

Kirk Chandler read Resolution No. 20-05 on the record and moved to approve the Resolution. The motion was seconded by Lisa Collini with all in favor.

Kirk Chandler discussed a Press Release to be sent out regarding COVID-19. Chandler stated the purpose of closing the county buildings to the public was not only to protect the employees, but more to protect those citizens entering County buildings. County offices and employees will continue to provide services by phone, email or internet.

Matt Thomas suggested that the Press Release be shared with churches, businesses, and other interested parties.

IN THE MATTER OF INFORMATION TECHNOLOGY)

Robert Peterson, Information Technology Director, met with the Board. Peterson discussed the backup servers for the Courthouse and Sheriff's Department. Peterson explained that the renewal is currently due to Barracuda Networks. Peterson informed the Board if the County switched to Compunet there would be a significant savings to the County.

Peterson discussed the need for a SAN server with the Board.

Lisa Collini moved to approve the acquisition of the SAN and backup servers for the Sheriff's Office and Courthouse. The motion was seconded by Kirk Chandler with all in favor.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Also present was Debbie Warren, Luann Denney, and Lorri Nakamura.

March 23, 2020

Chandler inquired if the lease on the Fox Pit had been completed. It was determined that the lease be signed next week.

Walker discussed having his employees work from home due to the COVID-19 situation.

There was discussion of the proposed Infectious Disease Emergency Leave Policy. Various changes to the policy were discussed. A rough draft will be presented later today.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 10:49 a.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and I.C. 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried unanimous. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk Chandler stated they were out of executive session at 11:31 a.m.

IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 11:34 a.m. in accordance with I.C. 74-206(1)(d) to consider records that are exempt from disclosure. Motion carried unanimous. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk Chandler stated they were out of executive session at 11:36 a.m.

Kirk Chandler moved to deny Case No. 2020-7 as the County is not the last resource, the applicant is not medically indigent, the applicant failed to cooperate with the County, the application is incomplete, and the hospital withdrew the application. The motion was seconded by Lisa Collini.

Kirk Chandler moved to approve the Social Services Deputy Clerk's Reasons for Approval or Denial. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF AIRPORT) - CANCELLED

IN THE MATTER OF BOARD OF EQUALIZATION)

March 23, 2020

There were no matters brought before the Board.

IN THE MATTER OF LUNCH)

Kirk Chandler moved, seconded by Lisa Collini to recess for lunch at 11:40 a.m. Motion carried unanimous.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Odoms discussed an Inspection Report Form/Application for Driveway Approaches submitted by Wilderness Falls Building, LLC for a driveway to be placed on Krause Road.

Kirk Chandler moved to approve the Inspection Report Form/Application for Driveway Approaches to be placed on Krause Road. The motion was seconded by Lisa Collini with all in favor.

Odoms reported all previously scheduled trainings and meetings have been cancelled. Odoms updated the Board on current projects the department is currently working on.

Odoms informed the Board one employee at home with auto-immune deficiency.

IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present by telephone.

Corey Patocka with the Ambulance District met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood.

The Board reviewed a Letter of Withdrawal from the Weiser River Valley Medical Services System Contract originally signed in 2013. The Weiser Ambulance District Board had approved a Letter of Withdrawal on February 24, 2020, to be submitted to the other districts listed in the agreement.

Kirk Chandler moved to approve Order No. 2020-23 for general expenses in the amount of \$767.88. The motion was seconded by Lisa Collini with all in favor.

Kirk Chandler reviewed the EMS updates as presented by email from Patocka. The Ambulance District had thirty-six calls for service and eight transfers last week.

March 23, 2020

Chandler read the requests submitted by Patocka to hire additional staff and a wage increase. The Board expressed concerns about hiring new paramedics that are outside the County.

Chandler stated he would email Patocka and discuss the Board's concerns regarding adding additional staff to the Ambulance District roster.

Kirk Chandler moved, seconded by Lisa Collini to go into executive session at 1:26 p.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Motion carried unanimous. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk Chandler stated they were out of executive session at 2:03 p.m.

Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present by telephone.

IN THE MATTER OF ELECTED OFFICIALS AND DEPARTMENT HEADS)
PREPARATION FOR REMOTE ACCESS AND PROTECTION AGAINST COVID-19

Kirk Chandler stated there would be review of the Infectious Disease Emergency Leave. Luann Denney, Deputy Payroll Clerk, felt it should include verbiage to include if daycare is unavailable the employee's leave would be covered.

Sabrina Young discussed dependent care coverage to be included in the Infectious Disease Emergency Leave Policy.

There was discussion regarding amending the policy to include reduction in work force due to COVID-19. This would include allowing the Department Head or Elected Official to adjust work schedules as needed.

Chandler instructed those in attendance to track expenses related to COVID-19 and to turn them in to Tony Buthman each week.

Kirk Chandler moved to adopt the Infectious Disease Emergency Leave Policy as amended with an effective date of March 16, 2020. The motion was seconded by Lisa Collini with all in favor.

March 23, 2020

City of Weiser Mayor stated City Hall will remain closed at this time.

There was discussion of the COVID-19 pandemic and how to proceed moving forward. The Board stated the Emergency Declaration will be on-going and reassessed each week.

Chandler encouraged departments to do business by mail and phone as much as possible and limit person to person contact.

Motion by Lisa Collini, seconded by Nate Marvin and unanimously carried to recess at 3:15 p.m. until March 30, 2020 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.