

March 16, 2020

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 16th day of March, 2020.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present. Also present was Lyndon Haines.

Kirk Chandler opened the meeting and Donna Atwood led the Pledge of Allegiance. Nate Marvin gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Clerk Atwood discussed submitting a letter to the Director for the Idaho Courts regarding ADA (Americans with Disabilities Act) regarding assessment of the Courthouse. Commissioner Collini agreed to draft the letter.

Atwood discussed an email received from Kelli Savage regarding the Idaho Gold Star Families Memorial Monument Committee. Atwood informed the Board the information had been forwarded to the Veteran's Agencies within the County for review.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of March 9, 2020 were approved as written.

IN THE MATTER OF INFORMATION TECHNOLOGY)

Robert Peterson, Information Technology Director, met with the Board.

Peterson discussed ManageEngine subscription for Desktop Central with the Board. Peterson requested permission to renew the subscription. The Board approved the request.

Peterson discussed the Barracuda subscription used by the Sheriff's Department for the server.

IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrator, met with the Board. Also present was Washington County Prosecuting Attorney, Delton Walker; Lyndon Haines, Jeri Soulier, Clarence Stark, and Mary Sue Roach.

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The Board discussed the Chandler Special Use request that was approved by the City of Weiser Planning and Zoning Commission.

Nate Marvin moved to approve the Chandler Special Use Permit. The motion was seconded by Lisa Collini with all in favor.

Chandler requested the maps as presented by Brent, be numbered and referenced in the Comprehensive Plan. It was also requested a map be posted in the Commissioner Meeting Room.

There was discussion regarding cancelling the scheduled meeting with the Commissioners and Planning and Zoning Commission due to the COVID-19 situation. It was decided to postpone the meeting to a later date.

There was discussion regarding public comment at the Planning and Zoning meeting with the Board of County Commissioners.

Prosecuting Attorney Walker discussed Open Meeting Law as it relates to public comment.

Clarence Stark addressed the Board. Stark stated he believed the Comprehensive Plan had been approved by the Planning and Zoning Commission and inquired as to why the Board did not approve it as presented.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Walker discussed the grazing lease on Fox Pit.

Walker discussed the proposed Weiser Ambulance District Education Assistance Agreement and suggested recommendations to add to the agreement. This will be discussed further during the Ambulance District meeting.

Walker reviewed the proposed agenda for the Elected Officials and Department Heads meeting to be held at 2:30 today.

Walker discussed the requirement of a sign-in sheet at regularly scheduled meetings. Walker stated if the Board were to add a column for a person to add their phone number, it would need to state "optional".

The group discussed a transcription of the previously held November 18, 2019 Commissioners meeting. Chandler requested Walker to review the recording of the Planning and Zoning portion of the November 18, 2019 meeting.

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Kirk Chandler moved, seconded by Nate Marvin to go into executive session at 10:27 a.m. in accordance with I.C. 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk stated they were out of executive session at 10:33 a.m.

The group discussed Resolution 20-04 regarding building permit fees which was approved March 9, 2020 by the Board. The Resolution is to be effective April 9, 2020.

IN THE MATTER OF CANVASS OF VOTES)

Kirk Chandler moved to approve the Canvass of Votes for the March 10, 2020 Presidential Primary Election. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF PLANNING AND ZONING) - CANCELLED

IN THE MATTER OF PROPERTY EASEMENT)

Chuck and Jennifer Green met with the Board. Also present was Clarence Stark, and Kim Hamilton.

Green presented research he has compiled regarding 289 Hill Road and the abandonment of a portion of Hill Road. Green reported he has retained legal counsel. Green discussed State Code in relationship to the abandonment. Green stated that at the time the meeting was held he was of the understanding the abandonment was regarding maintenance purposes only. Green stated according to State Law it is the responsibility of the County to make sure he is not land-locked from his property.

Walker addressed the Board stating that Eisenbarth had agreed to grant Green an easement during the Abandonment Hearing. Eisenbarth has offered an easement to Green.

Green stated the County should have proven no hardship before abandoning the road. Green discussed the conditions and terms of the proposed easement.

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Walker stated those in attendance of the abandonment hearing were asked if they had an easement.

Walker stated an additional hearing would be required in order to re-classify the roadway. Walker stated Green would have the right to establish an easement through necessity. Green could make an official request in writing to establish a road. Green was encouraged to consult his legal counsel.

IN THE MATTER OF LUNCH)

Kirk Chandler moved, seconded by Nate Marvin to recess for lunch at 12:07 p.m. Motion carried unanimous.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Also present was Lyndon Haines and Tim Atwood.

Odoms presented an Application for Placement of Culverts/Approaches to be placed on Hill Road.

Nate Marvin moved to approve the Application for Placement of Culverts/Approaches submitted by Romans Precision Irrigation to be placed on Hill Road. The motion was seconded by Kirk Chandler with all in favor.

Odoms reported he had contacted Carlock, who had submitted the highest bid for grazing at Fox Pit. Carlock agreed it was a two year lease at \$2,500.00 per year. Prosecuting Attorney Walker will complete the lease agreement.

Odoms presented a quote for chip seal oil from Idaho Asphalt Supply, Inc. as a piggy back with Power County.

Kirk Chandler moved to approve the piggy back bid with Power County for chip seal in the amount of \$495.00 per ton for CMS-2P, \$390.00 per ton for quickseal 50, \$445.00 per ton for CRS-2 and \$472.00 per ton for DP-1. The motion was seconded by Nate Marvin with all in favor.

Odoms updated the Board on the work on Cove Road indicating the prep work has been completed. Current projects were discussed.

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IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present.

Corey Patocka with the Ambulance District met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood and Washington County Prosecuting Attorney, Delton Walker.

Patocka reported the Ambulance District had eighteen calls for service, eight transfers, and one rendezvous last week.

Patocka presented Order No. 2020-12 in the amount of \$22,752.81 for payroll, and Order No. 2020-22 in the amount of \$6,318.66 for general claims.

Nate Marvin moved, seconded by Lisa Collini to approve Order No. 2020-22 in the amount of \$6,318.66 for general claims. Motion carried unanimous.

Kirk Chandler moved, seconded by Nate Marvin to approve Order No. 2020-12 in the amount of \$22,752.81 for payroll claims. Motion carried unanimous.

Patocka inquired as to the date of the budget hearing for the 2021 fiscal year. The proposed date of the hearing will be August 31, 2020.

Patocka and Atwood detailed problems with the current COVID-19 epidemic. The Board stated they approve turning down requests to transfer symptomatic patients to mitigate spread of the virus.

There was discussion regarding the Weiser Ambulance District Education Assistance application and of the EMT and paramedic classes.

Marvin stated there are concerns about protecting the District in the repayment plan.

Delton Walker stated there is a risk that an applicant may leave after completing training.

Atwood explained that it is the reality, but the District would pursue applicants that are established with the District and unlikely to leave the area.

Walker stated that he would combine the two proposals as quickly as possible with the terms of repayment defined.

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Atwood inquired if the Board would like a revised proposal. The Board agreed.

Walker stated he would review the new proposal for the District.

Patocka informed the Board he had requested initial application be submitted by Friday, March 20, 2020.

Patocka stated that he will also ask the medical director for recommendations.

Patocka discussed the delivery of the new ambulance and stated he hopes it will be delivered in early April.

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present by telephone; Kirk Chandler, present; and Nate Marvin, present.

IN THE MATTER OF ELECTED OFFICIALS AND DEPARTMENT HEADS)

Discussion of Preparation for Remote Access and protection against COVID-19. Those in attendance included Tim Atwood, Corey Patocka, Alex Chavarria, Jeri Soulier, Aaron Walker, Brian Graham, James MacDonald, Carl Smith, Johnny Biddinger, Sam Edwards, Jack Toothman, Ellie Ibarra, David Eames, Bonnie Brent, Sabrina Young, Jeff Anderson, Dahlia Stender, Jerod Odoms, Cody Strong, John Stuart, and Bonnie Davis.

Delton Walker welcomed those in attendance. Walker discussed the Department of Health and Welfare Interim Guidance Information regarding COVID-19.

Judge David Eames discussed an Order from the Idaho Supreme Court in response to COVID-19 Emergency which detailed how court functions will be handled through April 10, 2020. Handouts were made available.

Robert Peterson discussed the possibility of remote access and the AlertSense communication program which allows public alerting when necessary. Web-X meetings were discussed and the use of a trial period through AT&T.

Sheriff, Matt Thomas, discussed operations of the Sheriff's Department and essential services. Kim Chipman stated dispatch will be asking specific questions in order to gather needed information for first responders who will be responding to calls.

Corey Patocka reported on plans in place for the Ambulance District regarding inter-facility transfers.

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Clerk, Donna Atwood handed out copies of a sample Infectious Disease Emergency Leave Policy. Atwood also discussed the upcoming May 19, 2020 Primary Election and encouraged citizens to vote absentee.

Commissioner Chandler reported the Planning and Zoning meeting scheduled for March 17, 2020 has been cancelled and rescheduled at a later date.

Robert Peterson reported all High School Sport activities have been cancelled. Mayor Randy Hibbard reported sporting events including those through the Recreation Department have been cancelled.

Bonnie Davis reported the Rodent Seminar scheduled for Saturday, March 21, 2020 has been cancelled.

There was discussion regarding trusted sources for information. There was also discussion of precautions to be taken and alternatives to Clorox Wipes as supplies are limited.

Chandler encouraged limited travel to reduce the risk of infection.

Walker discussed future meetings that may need to be conducted by remote access.

John Stuart discussed internet services and felt MTE would be able to fill the need for required internet services.

Walker discussed putting information on the County web-site and sending out notifications on AlertSense.

Chandler informed the group the State has declared an emergency. Chandler stated the Counties have been encouraged to do the same.

Nate Marvin moved to approve an Emergency Declaration in regards to the Coronavirus. The motion was seconded by Kirk Chandler with all in favor. The declaration will be signed Monday, March 23, 2020 with an effective date of March 20, 2020.

The Board requested Tony Buthman contact the School Districts and let them know the County had declared an Emergency.

A follow-up telecom meeting has been scheduled for 2:30 p.m. Monday, March 23, 2020.

Chandler reminded the group information will be made available on the County Website as it becomes available.

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Motion by Kirk Chandler, seconded by Nate Marvin and unanimously carried to recess at 3:41 p.m. until March 23, 2020 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.