

February 10, 2020

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 10<sup>th</sup> day of February, 2020.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Kirk Chandler opened the meeting and led the Pledge of Allegiance. Nate Marvin gave the invocation.

Members from the public present were Lyndon Haines and John Jensen.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Lisa Collini discussed a GIS computer program available to Emergency Management.

Nate Marvin discussed possible funding through sales tax for transportation needs that was presented at the Midwinter Conference last week.

The Board reviewed a letter from the United States Department of the Interior, Bureau of Land Management regarding updating regulations for grazing.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of January 27, 2020 were approved as written.

IN THE MATTER OF CLAIMS)

The claims, audited by the Auditor, were presented and reviewed by the Board.

The Auditor was authorized to issue warrants totaling \$151,228.28 for general expenses by a motion of Lisa Collini, seconded by Nate Marvin. Motion carried.

IN THE MATTER OF OPERATIONS IN FUNDS/STATEMENT OF TREASURER'S CASH)

Nate Marvin moved to approve the Operations in Funds/Statement of Treasurer's Cash for the month of November, 2019 in the amount of \$9,543,400.42. The motion was seconded by Lisa Collini with all in favor.

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Lisa Collini moved to approve the Operations in Funds/Statement of Treasurer's Cash for the month of December, 2019 in the amount of \$9,648,842.42. The motion was seconded by Nate Marvin with all in favor.

Nate Marvin moved to approve the Quarterly Operations in Funds/Statement of Treasurer's Cash for the period of October 1, 2019 through December 31, 2019 in the amount of \$9,648,842.42. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF IDAHO DEPARTMENT OF PARKS AND RECREATION AGREEMENT)

Nate Marvin moved to approve the agreement between Washington County and the Idaho Department of Parks and Recreation. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF M2 AUTOMATION SERVICE AGREEMENT)

Kirk Chandler moved to approve the Service Agreement between M2 Automation and Washington County for an annual amount of \$41,835.43. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF REINSTATEMENT OF FAIR BOARD MEMBERS)

Lisa Collini moved to reinstate Kelley Bruce, Brooke Mink and Jessie Woodland to an additional two year term to the Washington County Fair Board. Nate Marvin seconded the motion with all in favor.

IN THE MATTER OF WEED AND RODENT CONTROL)

Bonnie Davis, Weed Superintendent, met with the Board.

Chandler discussed a presentation that was given at the Midwinter Conference regarding the Noxious Weed Department and the CWMA (Cooperative Weed Management Area) program.

Davis reported the Washington County Noxious Weed Program will be highlighted at a legislative meeting this week.

Davis reported the current rodent tail count is 2,937 with a budget balance of \$27,328.75. Davis presented a copy of the flyer regarding the gopher control. Davis reported the gopher workshop will be held March 21, 2020.

Davis reported the Weed Board will meet Tuesday, February 11, 2020.

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Davis informed the Board she will be purchasing a new laptop that is accounted for in the current budget.

IN THE MATTER OF JUVENILE PROBATION)

Dahlia Stender, Juvenile Probation Supervisor, met with the Board.

Stender reported the Weiser High School senior class has requested funds for their annual senior class party.

Stender updated the Board on classes and training she attended last week at the conference. One topic of discussion was sex trafficking training. Stender reported there were eighty cases reported in Idaho last year.

Stender discussed a Juvenile Facility that will be constructed in Nampa which will have sixteen beds available for psychiatric care.

Stender reported changes to probation standards that have been passed by the House of Representatives.

IN THE MATTER OF EMERGENCY MANAGEMENT)

Tony Buthman, Emergency Manager, met with the Board.

Buthman reported the Multi Hazard Mitigation Plan has been approved by FEMA and the State of Idaho. Buthman presented Resolution No. 20-03 to the Board.

Buthman reported he attended the Southwest Region Emergency Manager Workshop last week during the Midwinter Conference.

Buthman discussed the WEB EOC program that was presented regarding ARC GIS that may be available. Further research will need to be done before a decision to move forward with the program can be made.

Buthman reported he had given training to the radio group regarding their role in the event of an emergency.

Clarence Stark entered the meeting.

Buthman reported he attended the City of Midvale council meeting since the City has requested grant funding for a generator.

Buthman discussed updating the Emergency Evacuation Plan for the Courthouse with the Board. Fire alarms were also discussed.

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Buthman discussed installing address numbers throughout the County to help with emergency response.

Buthman reported on upcoming training he has scheduled.

Marvin inquired if there has been progress on removing gravel on the Weiser River off Couper Road.

Buthman stated the property owner does not want the additional truck traffic through their property.

Kirk Chandler moved to approve Resolution No. 20-03 adopting the Washington County Multi Hazard Mitigation Plan. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board.

The group discussed proposed legislation regarding a property tax freeze.

There was discussion regarding a final walk-through of the new Extension Office. It was decided to schedule the walk-through on February 24, 2020.

Kirk Chandler moved, seconded by Marvin to go into executive session at 10:16 a.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and I.C. 74-206(1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried unanimous. Lisa Collini, Aye; Kirk Chandler, Aye; Nate Marvin, Aye.

Kirk Chandler stated they were out of executive session at 10:55 a.m.

Kirk Chandler moved to approve a Public Defender Contract between Washington County and Virginia Bond. The motion was seconded by Lisa Collini with all in favor.

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IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrative Assistant, met with the Board. Also present was Steve Pierson, Lyndon Haines, Tim Atwood, Washington County Treasurer Sabrina Young, Steve Lyons with the Weiser Signal American, John Jensen, and Clarence Stark.

Brent and Pierson discussed a permit application submitted by Charles Green. Pierson reported the property is landlocked. It was inquired if a building permit can be issued when the property does not have a recorded access. Pierson stated most jurisdictions require a residence to be built before or concurrent with any accessory building.

The Board instructed Brent to research County Code to see if it is allowed to let people live in a storage unit.

Pierson stated he would research the access to the property and stated there would need to be all weather access. Pierson will also confirm if there is a recorded easement to the property.

Fire code was discussed and it was questioned as to whether or not the road has been updated.

Marvin inquired if Brent had the opportunity to visit with Intrinsic Organics.

Brent stated she had made a site visit and left a Building Permit Application and contact information for Steve Pierson and herself. Brent is currently waiting to hear back from the company.

Brent informed the Board Hata Electric will order and install lights for the flag poles in front of the Courthouse and Annex building.

Brent updated the Board regarding the property owned by Kyle and Kay Hansen regarding a building permit. Brent stated Hansen had completed a lot line adjustment and the property is now .53 acres. The Hansen's' would like to add an addition to the existing barn and turn it in to a residence. The subject property is a split from Warren Shephard's property. Brent reported there is not a building permit available.

Chandler inquired when the split was done and if it was prior to 1979, it would qualify as an original split.

Brent stated the split from the original parcel occurred after 1979 and the property is a non-conforming lot size.

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Chandler discussed the possibility of the subdivision process. Brent indicated CAFO Ordinances do not apply if the property is within the City impact area. Brent stated she has consulted with Prosecuting Attorney, Delton Walker.

Brent read code which states the CAFO is to be inactive for a period of 10 years. Brent plans to write a letter to CAFO owners regarding Idaho Code 67-6538 requirements.

Chandler stated per county ordinance, the owners would not be able to rebuild, repair, or enlarge the existing CAFO.

There was discussion regarding the zoning map and a request to zone a property to A2. This was in regard to a one acre parcel that Warren Sheppard had surveyed off his property. Sheppard has been told he does not have any developable splits available.

IN THE MATTER OF WEISER AREA RURAL FIRE DISTRICT AND FIRE CODE)

Tim Atwood, Weiser Area Rural Fire District Chief, met with the Board.

Atwood stated he had met with Tim Wrightman and the State Fire Marshall at the Wrightman property. Atwood informed the Board that Wrightman intends to build a 10-unit motel on his property. The original plan would require a sprinkler system as transient occupancy (people staying in a room they are not familiar with). The proposed building will need a sprinkler system. Wrightman currently lives in the upstairs of a building that has a meeting room and commercial kitchen that does not comply with code. There are also two rooms that are available for guests to rent as motel rooms. The building does not comply with code. When the building was constructed, it should have had an alarm system. If it were being constructed today, it would require a sprinkler system. The compromise would be to allow Wrightman to construct 10 individual units of non-combustible materials on the outside of the units. A minimum of twenty-five foot separation between each unit would also be required. This would allow Wrightman to install a local smoke detector in each room instead of requiring a sprinkler system.

Wrightman would like to construct a catering kitchen on the property. Atwood informed the State Fire Marshall and he had agreed that Wrightman could construct the catering kitchen, if it were kept small, and abate the existing kitchen. Guests would not be allowed in the catering kitchen.

The Board stated the property is currently zoned commercial and Wrightman will have to comply with building codes.

IN THE MATTER OF LUNCH)

Kirk Chandler moved, seconded by Lisa Collini to recess for lunch at 11:59 a.m. Motion carried unanimous.

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IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board.

Odoms informed the Board the lease on the Fox Pit pasture is due and an advertisement has been published in the paper to receive bids. The bid opening will be February 18, 2020 during the regularly scheduled Road and Bridge time on the Commissioners agenda.

Odoms presented an application for Buried Cable or Pipe Line to install a two inch gas service line on River Dock Road.

Kirk Chandler moved to approve the Application for Buried Cable or Pipe Line to install a two inch gas service line on River Dock Road. The motion was seconded by Lisa Collini with all in favor.

Odoms thanked the Board for the opportunity to attend the Capital for the Day event that was held last week.

Kirk Chandler discussed the meeting with the Transportation Committee Meeting held during the Idaho Association of Counties Conference last week.

Odoms discussed an accident on Walker corner last week with the Board.

Odoms informed the Board there are Traffic Control Supervisor and Technician classes coming up that he would like employees to attend.

Accrual of comprehensive time was discussed. The Board instructed Odoms to monitor comprehensive time and adhere to the personnel manual with a limit of 40 hours.

IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

Nate LaFollette with the Ambulance District met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood and Jake Evans.

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Nate LaFollette presented payroll claims in the amount of \$20,219.72 and general expenses in the amount of \$13,107.60 to the Board. LaFollette also presented a bank statement for review.

Lisa Collini moved to approve Order No. 20-17 in the amount of \$13,107.60 for general expenses. The motion was seconded by Nate Marvin. Motion carried.

Nate Marvin moved to approve Order No. 20-0009 in the amount of \$20,219.72 for payroll claims. The motion was seconded by Lisa Collini. Motion carried.

Marvin discussed the amount of funding available for training in the Ambulance District budget. Marvin told the group he had talked to the outside Auditor about using funding from the capital expenditure line for educational purposes. The Auditor indicated that would be acceptable.

LaFollette reported the Ambulance District had twenty-three calls for service and five transfers last week.

Atwood stated the new ambulance bid does not include the cost of radios.

There was discussion regarding a Cooperative Agreement between the Fire Districts and the Ambulance District that was written several years ago. Atwood stated Prosecuting Attorney, Delton Walker advised that the Ambulance District withdraw from the agreement.

The Board agreed it would be best to withdraw from the original agreement and requested Prosecuting Attorney, Walker to draft a letter to withdraw and draft an updated agreement.

Kirk Chandler moved, seconded by Marvin to go into executive session at 1:52 p.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Kirk Chandler stated they were out of executive session at 2:43 p.m.

Kirk Chandler moved, seconded by Lisa Collini to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried.

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Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present; Kirk Chandler, present; and Nate Marvin, present.

IN THE MATTER OF DIVISION OF PROPERTY/BUILDING PERMIT) -  
CANCELLED

IN THE MATTER OF JAIL INSPECTION)

Commissioner Chandler and Collini conducted the quarterly Jail Inspection with Sheriff, Matt Thomas and Jail Commander, Johnny Biddinger.

Motion by Kirk Chandler, seconded by Nate Marvin and unanimously carried to recess at 3:00 p.m. until February 18, 2020 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk

A full audio recording of the Commissioner meeting is available upon request at the Clerk's Office.