

February 2, 2026

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 2nd day of February 2026.

IN THE MATTER OF ROLL CALL)

Donna White, Clerk, called roll call: Gordon Wilkerson, present; Jim Harberd, present; and Nate Marvin, present via Zoom.

Jim Harberd opened the meeting and led the Pledge of Allegiance. Gordon Wilkerson gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

The Board reviewed a January 22, 2026, letter from Frank Shirts, Jr., regarding the potential truck stop/development at the base of Midvale Hill.

Gordon Wilkerson reported on the meetings he attended last week at the Midwinter Conference.

Jim Harberd also discussed meetings/topics that were presented at the Midwinter Conference.

Cesar Carbajal, Building and Grounds Supervisor, presented service contracts for elevator maintenance to the Board for approval. Carbajal recommended the contract submitted by Metro Elevator.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve the Service Contract with Metro Elevator in the amount of \$840.00 annually. Motion carried.

Jim Harberd moved, seconded by Nate Marvin, to approve a demand warrant in the amount of \$80.59 payable to Wex Bank. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve the December 2025 Operation in Funds/Statement of Treasurer's Cash in the amount of \$15,266,388.63. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve an Alcohol Beverage Catering Permit Application submitted by Sunnyside Farm and Events to be used March 27, 2026. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve an Alcohol Beverage Catering Permit Application submitted by Sunnyside Farm and Events to be used March 28, 2026. Motion carried.

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Gordon Wilkerson moved, seconded by Nate Marvin, to approve an Alcohol Beverage Catering Permit Application submitted by Sunnyside Farm and Events to be used March 14, 2026. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve a Certificate of Residency for Alex Lazaro. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve the Agreements for Use of Polling Places for the Vendome Event Center, Midvale Veteran's Hall, Riverside Baptist Church, and the Weiser Christian Church. Motion carried.

Jim Harberd moved, seconded by Nate Marvin, to approve a demand warrant in the amount of \$118.76 payable to Wex Bank. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve a demand warrant payable to Idaho Custom Designs in the amount of \$675.00. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve a quote for ballot on demand printers from Tenex in the amount of \$11,816.00. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson to approve the Letter of Support for funding to the Weiser River Soil Conservation District in the amount of \$14,000.00. Motion carried.

The Board reviewed a January 2026 letter from the Forest Service regarding recreation fees at the Upper Payette Lake Group Campground.

Wilkerson discussed a rebuttal letter to the newspaper that he had drafted regarding the Prosecuting Attorney's Office at 343 East Main, Weiser. Wilkerson stated that the prosecutor had reviewed the letter.

Jim Harberd moved, seconded by Gordon Wilkerson to approve the Quarterly Operation in Funds/Statement of Treasurer's Cash of the period of October 1, 2025, through December 31, 2025, in the amount of \$15,262,388.63. Motion carried.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of January 20, 2026, were approved as amended.

The minutes of the Board not heretofore approved of January 26, 2026, were approved as written.

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IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board. Odoms discussed the proposed plaque to be mounted on Cove Road Bridge upon completion of the project.

Nate Marvin discussed the cost of the plaque if purchased from A Plus Awards in New Plymouth, Idaho. There was discussion of adding additional information to the plaque. The matter will be discussed further next week.

Odoms presented an Application for Buried Cable or Pipe Line submitted by Idaho Power to the Board for approval.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve the Application for Buried Cable or Pipe Line for work to be completed at multiple points on Hill Road. Motion carried.

Odoms presented two applications for approaches submitted by Joe Kulp to be placed on Heinrich Road.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve the Applications and Permit to Use Right-of-Way, Approaches and Other submitted by Joe Kulp. Motion carried.

Marvin requested an update on roads that are considered for validation or vacating. Specifically, Denney Lane and Seid Creek.

Wilkerson stated he met with the Forest Service and the property manager concerning the parking area on Seid Creek. Wilkerson stated the Forest Service is waiting for the County to validate the road.

Odoms stated he had information concerning Denney Lane. Odoms told the Board that it had been previously discussed to abandon Denney Lane, but the matter had been dropped a few years back. Odoms suggested meeting with the Prosecuting Attorney regarding the process of vacating/validating roads. Odoms stated he is continuing to work on the list of roads to be addressed for validation or abandonment.

IN THE MATTER OF ELECTED OFFICIALS AND DEPARTMENT HEADS)

Tyler O'Donnell, Extension Educator, provided an update from the Extension Office to the Board. O'Donnell stated that Beef School was held every Monday in January and well attended. O'Donnell reported that there are currently one hundred eighty-three (183) 4-H enrollments. Tyler stated that he expects enrollment to continue to increase.

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Bonie Davis, Weed Superintendent, reported the Cooperator Dinner was well attended last week. Davis stated the Recertification Class will be February 19, 2026, at the Exhibit Hall in Cambridge. Davis further stated that the Gopher Seminar will be March 21, 2026, at Bob Shirts hay shed at 10:00 a.m. located on Mann Creek Road.

Robert Peterson, Information Technology Director, requested an Executive Session at a future meeting to review Cyber Security status.

#### IN THE MATTER OF COUNTY AUDIT)

Kurt Folke with Quest CPAs met with the Board. Folke presented the 2025 Washington County Audit to the Board. Folke stated the Audit went very well and thanked the Clerk's Office, Treasurer's Office and all those involved in the auditing process. Folke reviewed the Financial Statement Report. Folke discussed the Internal Controls and Compliance Report found on pages 38 and 39 of the audit. Folke stated there were no Findings to report. Folke reviewed Financial Federal Awards Report found on pages 41-42 which is required if an entity expends more than one million dollars in Federal Awards in a fiscal year. Folke reviewed the Summary of Revenues, Expenditures and Changes in Fund Balances for the major funds within the County. Revenues, expenditures, and changes in fund balances for Nonmajor Governmental Funds were reviewed. Folke stated that County fund balances or reserves are at their minimum or above.

#### IN THE MATTER OF AMBULANCE)

Jim Harberd moved, seconded by Gordon Wilkerson, to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Donna White, Clerk, called roll call: Gordon Wilkerson, present; Jim Harberd, present; and Nate Marvin, present via Zoom.

Alan Foster, Ambulance District Director, and Claudia Licht, Administrative Assistant, met with the Board. Also present was Kurt Folke with Quest CPAs.

Order No. 26-17 for payroll expenses in the amount of \$21,539.86 and Order No. 26-18 for general expenses in the amount of \$68,746.65 was presented to the Board for review.

Kurt Folke presented the 2025 Ambulance District Audit to the Board. Folke reviewed pages 1-3 of the Weiser Ambulance District Audit with the Board. Folke discussed the Independent Auditor's Report on Internal Control Over Financial Reporting. Folke stated there are no Findings to report. Folke reviewed the Statement of Revenues, Expenses and Changes in Net Position with the Board. Folke explained that the Ambulance District is considered an enterprise or proprietary fund and is based on the primary form of revenue. Folke stated the primary form of revenue for the district are not property taxes or intergovernmental revenues. The primary form of revenue for the Ambulance District is charges for services. For that reason, the government accounting board requires the

Ambulance District be treated as a for-profit business and report it on the full accrual basis of accounting. Folke explained the depreciation of capital assets and reporting of pension plans per the GASB 68 Rule. The Statement of Cash Flows was reviewed. Folke referred to page six of the audit and told the Board that cash reserves for the Ambulance District were negative \$121,199 with an ending cash balance of \$125,843 as of September 30, 2025. Folke stated, "That's a hard number. There's no non-cash figures factored into that. That one truly gives us an idea, did cash increase, or did cash decrease? And then you can go into the reasons why, but that is a good number when you're dealing with full accrual financial statements to be able to go back to and say for the year, did our cash increase or decrease? And, like I said, this year, it decreased \$121,199, basically cut our cash reserves in half. We started with, it looks like \$247,042 and that dropped it to about \$125,843 at the end of the year. Um, obviously, a rough year. You guys are keenly aware of this, you've been working on this not since we came and talked today, but for a year and a half, so we don't need to go a bunch into the reasons. I think these guys can probably um, go into a lot more detail about the specifics and things you're working on right there. I think if you're comparing this year and last year, I think revenues from the ambulance services have decreased. Um, so that's a challenge that you're dealing with right now. Um, I think that some of the personnel costs increased from 2024 to 2025."

Folke stated, "On the full accrual basis of accounting, we're showing this \$195,000 loss. But it is important, on page 5, third figure from the bottom. But that includes non-cash items that are important to factor out. So, the real cash drop this year, which is very similar to what Claudia has on her worksheet right there, excuse me, um, is halfway down page 6, and you can go back and look at this over time if that's helpful as well. On page 6, about halfway down, changing cash, \$121,199. Um, again, that dropped kind of your cash reserves in half this year. Uh, so your cash reserves going into this new fiscal year is at about \$125,843. How does that interpret into an operational reserve? Not very big. Um, it will last you a couple months, but it's not obviously huge. Um, I think you're exploring all the options. I know you've had a lot of discussions with Dan and whatnot about that, so we probably don't need to go into great detail about that, but, um, yeah."

Wilkerson, "So that number should be 4 times that?"

Folke, "Yeah, at least 3 times, yeah, exactly, three to four months would be preferred."

There was continued discussion of the audit versus the budget. Harberd discussed the billing received from Systems Designs West.

Foster stated that was what the district is charged for services by Systems Design West.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve Order No. 26-17 for payroll expenses in the amount of \$21,539.86. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to approve Order No. 26-18 for general expenses in the amount of \$68,746.65. Motion carried.

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Foster discussed the last meeting with the consulting firm regarding the proposed levy election. Foster also questioned how the Board would like to approve the expenses regarding the levy and who would have authority to approve those expenses. Foster stated some items will be time sensitive and requested some authority of approval.

Marvin stated he felt that Foster and Licht should have some level of approval. Marvin stated in the essence of time, staff should have the ability to approve the expense.

Licht stated the biggest unknown fee would be for the Bond Attorney.

Marvin asked what the total amount of the levy would be.

Foster stated the levy would be approximately \$294,000 which is roughly \$30.00 per \$100,000 in value.

Nate Marvin moved, seconded by Gordon Wilkerson, to allow the Ambulance District \$5,000.00 for advertising expenses for the levy election. Motion carried.

Jim Harberd moved, seconded by Gordon Wilkerson, to recess as the Board of the Weiser Ambulance District and reconvene as the Board of Washington County Commissioners. Motion carried unanimous.

Donna White, Clerk, called roll call: Gordon Wilkerson, present; Jim Harberd, present; and Nate Marvin, present via Zoom.

#### IN THE MATTER OF PLANNING AND ZONING)

Bridget Felmley, Planning and Zoning Administrator, met with the Board. Felmley stated the hearing for the Negrete Subdivision had to be cancelled as it has to be reviewed by the Planning and Zoning Commission. Felmley reminded the Board of interviews for the Planning and Zoning Commission this afternoon at 1:30 p.m. Felmley asked if the Board would like to print all new code books for Commission members or update the current books. Felmley is to update the current code books.

#### IN THE MATTER OF WESIER AIRPORT)

Jim Metzger met with the Board. Metzger stated he was representing the City of Weiser. Metzger told the Board he was requesting the Commissioners consider enacting a new regulation or ordinance to ensure that every buyer in any real estate transaction near the airport in Washington County will acknowledge, in writing, that they are aware that the property may be affected by airport operations. Metzger provided a brief history regarding private and public airports, many of which are closed today due to construction of homes and complaints received. Metzger stated that two subdivisions have been approved in the last 18 months adjacent to the airport and a third is in the approval process. Metzger discussed single family dwellings built near the airport. Metzger stated that the State of Utah had enacted a law that protects all the airports in the state. Metzger

told the Board that the law ensures that in any real estate transaction, the purchaser is made aware of the activity of the airport near them. Metzger said the law would probably never stop any real lawsuits, but it certainly provides a first line of defense. "It's not unlike the Right to Farm Act that we've had in Idaho for years, where people have to acknowledge that their home is going to be somewhere inside that farm ground."

Metzger stated he was unsure of the process to move forward.

The Board stated they would present the matter to legal.

IN THE MATTER OF PROSECUTING ATTORNEY)

True Pearce, Prosecuting Attorney, met with the Board.

Wilkerson discussed the validation of Seid Creek and the vacation of Denney Lane.

Pearce requested an update for the Board on the validation/vacation of roads.

Wilkerson, "You'd have to go back for probably 2020, 2021, when this was started. Commissioner Chandler was involved in it. The agree, there was an agreement between the Forest Service and the county back during COVID. The Forest Service needed some cattle guards and cattle guard equipment that they didn't have and couldn't get. The county had it, didn't need it. There was an agreement made that we would supply cattle guards to the Forest Service. In exchange, the Forest Service would build us a recreational vehicle parking area in the Seid Creek area. We've been trying to get, we've been trying to finalize the second part of this agreement with a parking lot build. The Forest Service has gone in and done so much as some of the NEPA study, and they found out that we don't actually have public access to this spot. The owners of Pine Creek Ranch? I can't remember the name of the ranch for sure, but... There's an area, there's a spot in the road that is private. It is not for public access. We're wanting to validate that for public access so that the Forest Service could continue with building the parking area."

Pearce, "So, does the Forest Service use this road to access the Forest Service now?"

Wilkerson, "No."

Pearce, "So, this road is not a county road, and it goes through private property to get to Forest Service? Is that what I'm understanding?"

Wilkerson, "It does touch Forest Service. Yes."

Pearce, "Where's this recreational parking area gonna be located on? Forest Service?"

Wilkerson, "Yes."

Pearce, "Okay, so it's a road that goes through private and reaches for a service boundary, then?"

Wilkerson, "Correct."

Pearce, "But it goes through a ranch. Where is the ranch owner at on this?"

Wilkerson, "He's good with it at this point."

Pearce, "Has he signed anything, essentially?"

Wilkerson, "We've been, it's been a lack of communication. We thought that, in this whole process, they were not in favor of validating this stretch of road."

Pearce, "The ranch owner was not, the landowner?"

Wilkerson, "Correct. So, we put a parking area where we could establish a parking area. Since then, he's come back and said he's willing to validate this road so that we can go on through and put in a nicer facility."

Pearce, "So how are people reaching that facility now?"

Wilkerson, "They're not. There's not a facility to reach."

Pearce, "Oh, I thought... okay, I misunderstood then. I thought you just said there was a parking area now."

Wilkerson, "We actually put a parking area on the side of the county road. We established parking on the side of the county road."

Pearce, "Okay."

Wilkerson, "Near his home."

Pearce, "Okay."

Wilkerson, "Now he's wanting it moved."

Pearce, "Oh, okay. Alright, so he's willing to... he's willing to do whatever we need to make this happen, then?"

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Wilkerson, "Correct, and it was a miscommunication. He's been waiting for us to send the paperwork to him and Jerod, Roadboss, has been waiting for them to send the validation request to us. It's..."

Pearce, "Okay. Alright, I think that's enough background. I can talk to Jerod and see, um, kind of where we're at on that, and, uh, dig into that and give you guys some recommendations on how to proceed."

Wilkerson, "while you're talking with Jerod about that, talk to him also about Denney Lane, and there's been discussion about vacating that. There may be issues there because there's more than one landowner at the end of Denney Lane."

Pearce, "Okay. There's, uh, I don't know where Denney Lane is. Does it dead end?"

Wilkerson, "Dead ends. At a residential home and other property owners."

Pearce, "What are the proper... so how many property owners does it reach?"

Wilkerson, "Two, three."

Pearce, "What are they, what are they wanting you to do on this?"

Wilkerson, "I haven't had input with them. I know that there are three families at the end of this road."

Pearce, "It doesn't access public property, so there's no reason for the public to continue to use it."

Marvin, "I think True, had just accesses private property. And the road doesn't even go all the way to the last property, because it stops at a irrigation culvert and that's where they stop maintaining the road at that irrigation culvert."

Pearce, "Okay. How much road are we talking about here that we're... that we have?"

Wilkerson, "That would be a, the Denney Lane Road is approximately a half a mile."

Pearce, "Okay. Alright, I'll look into that as well."

Wilkerson requested executive session

Gordon Wilkerson moved, seconded by Jim Harberd, to go into executive session at 11:38 a.m. in accordance with I.C. 74-206(1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this

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requirement. Motion carried unanimous. Gordon Wilkerson, Aye; Jim Harberd, Aye; Nate Marvin, Aye.

Jim Harberd stated they were out of executive session at 12:31 p.m. “No final action or decision was made in executive session. We will now return to the regular agenda.”

Wilkerson stated it was discussed to forward a document to Commissioner Marvin for his review to be discussed later today. Wilkerson stated he would forward the document to Marvin for review.

IN THE MATTER OF PLANNING AND ZONING COMMISSION INTERVIEWS)

Jim Harberd moved, seconded by Gordon Wilkerson, to go into executive session at 1:36 p.m. in accordance with I.C. 74-206(1) (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office. Motion carried unanimous. Gordon Wilkerson, Aye; Jim Harberd, Aye; Nate Marvin, Aye.

Jim Harberd stated they were out of executive session at 3:00 p.m. “No final action or decision was made in executive session. We will now return to the regular agenda.”

Wilkerson discussed a letter to be sent to the Weiser Signal American clarifying information regarding the lawsuit between the City of Weiser and Washington County. Wilkerson stated the letter had been reviewed by legal.

Marvin stated the letter looked good to him. Marvin stated his name could be on the letter.

Harberd stated it could be signed as Washington County Commissioners.

Nate Marvin moved, seconded by Gordon Wilkerson, to have the letter to the citizens of Washington County entered in the Signal American and Living in the News. Nate Marvin, Aye ; Gordon Wilkerson, Aye; Jim Harberd, abstain. Motion carried.

The Board discussed the agenda for the February 9, 2026, Commissioner meeting.

Wilkerson discussed a bicentennial quilt that has been commissioned to the San Jose Quilt and Textile Museum in San Jose, California. Wilkerson discussed seeing if the San Jose Quilt and Textile Museum would release the quilt for the month of July. Wilkerson inquired if the quilt could be displayed at the courthouse. Wilkerson will contact Tony Edmondson with the Historical Preservation Commission.

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Motion by Jim Harberd, seconded by Nate Marvin, and unanimously carried to recess at 3:21 p.m. until February 9, 2026, at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.