

January 21, 2020

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 21st day of January, 2020.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, present; Kirk Chandler, absent; and Nate Marvin, present.

Nate Marvin opened the meeting and Donna Atwood led the Pledge of Allegiance. Nate Marvin gave the invocation.

Members of the public present were John Jensen and Clarence Stark.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Nate Marvin moved to approve Certificates of Residency for Morgan Wood, Emma Hollon, Nathan Kindall, Annalise DeVries, and Lauren DeVries. The motion as seconded by Lisa Collini with all in favor.

Nate Marvin moved to authorize payment of the annual budget contribution to the Weiser River Soil Conservation District in the amount of \$14,000.00. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF LIQUOR LICENSE)

Nate Marvin moved to approve Liquor License No. 28 for Farmers Supply Cooperative, Inc. doing business as Farmers Supply Cooperative. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of January 13, 2020 were approved as corrected.

IN THE MATTER OF PLANNING AND ZONING)

Bonnie Brent, Planning and Zoning Administrative Assistant, met with the Board. Also present was Steve Pierson.

Steve Pierson addressed the Board and discussed his experience as a Building Inspector. Pierson discussed the current fee schedule and encouraged the Board to adopt a new fee

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schedule as the current one is out of date. Pierson explained he uses the proposed fee schedule for other entities he works with.

Marvin stated he would like to move forward with the proposed contract for services once the contract is reviewed by legal counsel.

The Board requested Brent prepare a new resolution to adopt a new fee schedule.

Pierson stated services would be provided as needed.

There was discussion regarding the process for plan reviews.

IN THE MATTER OF INFORMATION TECHNOLOGY)

Robert Peterson, Information Technology Director, met with the Board.

Peterson discussed a quote received from CDW-G for the renewal of the VMWare Support with the Board.

Peterson updated the Board on the VMWare backup server and the process and the recovery of passwords. Peterson discussed working with CompuNet to evaluate our VMWare system.

Lisa Collini moved to approve the purchase of a block of 3,000 hours from CompuNet to allow them to assist with work on the server. The motion was seconded by Nate Marvin with all in favor.

Peterson discussed the need for “white noise” outside the magistrate courtroom in the amount of \$1,500.00.

Peterson discussed the upgraded user accounts that were previously installed on computers and the need to delete those accounts.

Peterson informed the Board there are three computers left to be updated to windows 10.

Peterson stated the new door locks are now functioning and the old key fobs have been collected.

Peterson updated the Board on the status of the cabling at the Extension Office.

Peterson discussed an updated quote from DataTel regarding a new phone system with the Board.

IN THE MATTER OF PROSECUTING ATTORNEY)

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Delton Walker, Prosecuting Attorney, met with the Board.

Walker discussed a contract agreement for access to recorded documents with the Board.

The Contract for Building Inspections was discussed.

Walker discussed a contract with the University of Idaho and the Extension Office with the Board.

Walker discussed an issue regarding lack of payment from a meat processor regarding animals purchased at the County Fair.

Nate Marvin moved, seconded by Lisa Collini to go into executive session at 10:16 a.m. in accordance with I.C. 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Motion carried. Lisa Collini, Aye; Kirk Chandler, Absent; Nate Marvin, Aye.

Marvin stated they were out of executive session at 11:04 a.m.

IN THE MATTER OF EXTENSION OFFICE)

Mary Ridout, Extension Educator, met with the Board.

Marvin inquired if Ridout had reviewed the agreement between the University of Idaho and the Extension Office.

Ridout stated she had reviewed the agreement.

Ridout discussed the moving of the office and the status of replacing the windows in the new office. The projected date of completion is January 27, 2020. Countertops will be finished after the office staff has moved to the new building. There was discussion regarding a final walk through of the office.

Nate Marvin moved to approve the Cooperative Agreement between Washington County and the University of Idaho for Idaho Extension Programs. The motion was seconded by Lisa Collini with all in favor.

Ridout discussed items to be disposed of at the Extension Office.

IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

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Nate Marvin moved, seconded by Nate Marvin to go into executive session at 11:25 a.m. for indigent matters according to Idaho Code 74-206(1)(d) to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. Motion carried unanimous. Lisa Collini, present; Kirk Chandler, absent; and Nate Marvin, present.

Nate Marvin stated they were out of executive session at 11:33 a.m.

Lisa Collini moved to deny Case No 2020-15 as the County is not the last resource, the applicant is not medically indigent, the applicant failed to cooperate with the County, and the application is incomplete. The motion was seconded by Nate Marvin with all in favor.

Lisa Collini moved to deny Case No. 2020-10 as the applicant is not medically indigent, the County is not the last resource, and the application is incomplete. The motion was seconded by Nate Marvin with all in favor.

Nate Marvin moved to forgive the balance due in the amount of \$8,700.00 on Case No. 2005-00042. The motion was seconded by Lisa Collini with all in favor.

Lisa Collini moved to approve the Social Services Deputy Clerk's Reasons for Approval of Denial. The motion was seconded by Nate Marvin with all in favor.

Nakamura discussed the ICRMP Discount program and the training that will be held in the District Courtroom on January 22, 2020.

IN THE MATTER OF GRANT APPLICATION)

Jim Reed met with the Board. Also present was Tom Anderson.

Jim Reed addressed the Board and stated he will be working with Kit Kamo regarding the opportunity to access a GEM grant in the amount of \$50,000.00 to help with waterlines for a proposed RV park in the City of Weiser. Reed requested the County to sponsor and be the administrator of the GEM Grant.

Anderson informed the Board that the City of Weiser had approved the project, but did not have a grant line in the current budget and could not sponsor the grant.

Nate Marvin moved to approve the request that the County sponsor the GEM Grant for Project TRACTOR. The motion was seconded by Lisa Collini with all in favor.

IN THE MATTER OF LUNCH)

Nate Marvin moved, seconded by Lisa Collini to recess for lunch at 12:03 p.m. Motion carried.

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IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board.

Odoms discussed the claim information received from ICRMP on the trailer that was burned at the Solid Waste Transfer Site. Odoms did not recommend salvaging the old trailer. Odoms informed the Board the cost of the new trailer would be \$79,984.97.

Nate Marvin moved to accept the proposal from ICRMP and let the insurance company sell the trailer back to the manufacturer. The motion was seconded by Lisa Collini with all in favor.

Odoms reported the new snow plow has been delivered. Minor repairs will need to be completed.

Odoms discussed the defibrillators that are in the Road & Bridge and Solid Waste sites. Odoms informed the Board the Ambulance District is working with them to update the devices.

Odoms discussed the maximum allowable comp time accrual with the Board.

Lisa Collini moved to approve the purchase of a new trailer for Solid Waste in the amount of \$79,984.97. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF AMBULANCE)

Nate Marvin moved, seconded by Lisa Collini to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present; Kirk Chandler, absent; and Nate Marvin, present.

Ambulance District Administrative Advisor, Tim Atwood met with the Board.

Atwood presented general expense claims in the amount of \$221.02 and payroll claims in the amount of \$19,079.11 to the Board.

Lisa Collini moved to approve Order No. 20-15 for general expenses in the amount of \$221.02, seconded by Nate Marvin. Motion carried unanimous.

Lisa Collini moved to approve Order No. 20-0008 for payroll claims in the amount of \$19,079.11, seconded by Nate Marvin. Motion carried unanimous.

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Atwood presented a lease financing option with Community Leasing Partners for the purchase of the new ambulance. Atwood informed the Board the down payment would be \$26,000.00 and the term of the lease agreement would be 5 years at 3.47% interest with no penalty for early payoff.

The Board requested Atwood proceed with the Lease Purchase Agreement.

Atwood informed the Board he is working on a job description. Atwood is also concerned that the Ambulance District Board has not been receiving financial statements. Atwood stated contracting with an accountant would be very expensive, however, he believes that the supervisor could keep track easily on an excel spreadsheet. The Commissioners requested that they would like Atwood to proceed with that.

Atwood reported the Ambulance District had twenty-three calls for service, ten transfers, and one rendezvous with Cambridge last week. There was discussion about if there was any way that patients could be billed by the District when a rendezvous occurs. There was also discussion about expanding the District county-wide. Collini inquired if there could be another meeting with Cambridge, Midvale, and possibly Council.

Atwood discussed security cameras for the District and stated the cost would be approximately \$2,000.00 for the equipment.

Corey Patocka and Christy Maldonado joined the meeting at 1:59 p.m.

Nate Marvin moved, seconded by Lisa Collini to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, present; Kirk Chandler, absent; and Nate Marvin, present.

Motion by Nate Marvin, seconded by Lisa Collini and unanimously carried to recess at 2:02 p.m. until January 27, 2020 at 8:45 a.m.

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Chairman, Board of County Commissioners

ATTEST:

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Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.