

January 6, 2020

The Board of County Commissioners of Washington County, Idaho, does hereby meet this 6th day of January, 2020.

IN THE MATTER OF ROLL CALL)

Donna Atwood, Clerk, called roll call: Lisa Collini, absent; Kirk Chandler, present; and Nate Marvin, present.

Kirk Chandler opened the meeting and Donna Atwood led the Pledge of Allegiance. Kirk Chandler gave the invocation.

IN THE MATTER OF CORRESPONDENCE/MEETINGS AND REPORTS)

Correspondence received by the Board was reviewed and disseminated as required.

Kirk Chandler moved to approve Polling Places for the March 10, 2020 Election. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved to approve a demand warrant to be issued to Robert Huff Construction, LLC in the amount of \$49,558.30 for work completed on the Extension Office. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF LIQUOR LICENSE)

Nate Marvin moved to approve Liquor License No. 26 for the Cook Shack on 7th LLC doing business as Cook Shack on 7th. The motion was seconded by Kirk Chandler with all in favor.

IN THE MATTER OF MINUTES)

The minutes of the Board not heretofore approved of December 30, 2019 were approved as written.

IN THE MATTER OF WEED AND RODENT CONTROL)

Bonnie Davis, Weed Superintendent, met with the Board.

Davis reported the current rodent tail count is 1,826 with a budget balance of \$28,717.50.

Davis requested approval of a demand warrant in the amount of \$175.00.

Kirk Chandler moved to approve the demand warrant in the amount of \$175.00 in order for Dakota Taylor to attend the Noxious Weed Conference. The motion was seconded by Nate Marvin with all in favor.

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Davis informed the Board the Rodent and Weed Boards will meet January 21, 2020. Davis also reported the Cooperator Appreciation Dinner will be held January 30, 2020.

IN THE MATTER OF JUVENILE PROBATION)

Dahlia Stender, Juvenile Probation Supervisor, met with the Board.

Stender reported Counties are discussing MDT (Multi Discipline Teams) regarding mental health.

Stender discussed the SUDS (Substance Use Disorder Services) coordinator position that will need to be filled in the near future.

IN THE MATTER OF ELECTED AND SUPERVISORS OFFICIALS)

Meeting with the Board were Debbie Moxley, Assessor; Donna Atwood, Clerk; Matt Thomas, Sheriff; Sabrina Young, Treasurer; and Delton Walker; Prosecuting Attorney. Also present were Juvenile Probation Supervisor, Dahlia Stender; Weed Superintendent, Bonnie Davis; Information Technology Director, Robert Peterson; County Extension Agent, Mary Ridout; Emergency Manager, Tony Buthman; Deputy Auditor, Debbie Warren; and Deputy Social Services Clerk, Lorri Nakamura.

IN THE MATTER OF TREASURER)

Sabrina Young, Treasurer, met with the Board.

Young informed the Board they have received approximately 89% tax collections. Young discussed the possible tax deed sale and litigation guarantees with the Board.

Young requested approval of a credit card for Road & Bridge Supervisor, Jerod Odoms.

The request was approved by the Board.

IN THE MATTER OF ASSESSOR)

Debbie Moxley, Assessor, met with the Board.

Moxley reported the Assessor Office is completing appraisals.

IN THE MATTER OF CLERK)

Donna Atwood, Clerk, met with the Board.

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Atwood reported Election Deputy Clerk, Kellie Campbell; Deputy Recording Clerk, Maria McConnell and herself, will be attending the Election Conference this week in Boise.

IN THE MATTER OF SHERIFF)

Matt Thomas, Sheriff, met with the Board.

Sheriff Thomas reported the State snow plow is currently broke down.

There was discussion regarding updates to the County Personnel Policy. The Information Technology Policy that was previously submitted by IT Director, Robert Peterson, was discussed. There was also discussion regarding Holiday Pay, Vehicle Policies, and acknowledgements to be signed by employees.

Clerk Atwood requested that two or three volunteers work with Lorri Nakamura as a committee to review and submit proposed changes to the policy to the group.

IN THE MATTER OF PROSECUTING ATTORNEY)

Delton Walker, Prosecuting Attorney, met with the Board. Also present was Jeri Soulier.

Walker discussed his review of the proposed Building Inspector Contract with the Board. The fee schedule was also discussed.

Walker reported he had contacted Lisa Carlson at the Attorney General's Office regarding the proposed ordinances.

Chandler stated he would contact Lisa Carlson with the Attorney General's Office regarding changes to State Code and burning on Federal or BLM Lands.

IN THE MATTER OF SOCIAL SERVICES)

Lorri Nakamura, Social Services Deputy Clerk, met with the Board.

Kirk Chandler moved, seconded by Nate Marvin to go into executive session at 11:04 a.m. for Indigent matters according to Idaho Code 74-206(1)(d) to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. Motion carried unanimous. Lisa Collini, Absent; Kirk Chandler, Aye; Nate Marvin, Present.

Kirk Chandler stated they were out of executive session at 11:13 a.m.

Nate Marvin moved to approve Case No. 2020-05 as the applicant is medically indigent, the County is the obligated County, the services were medically necessary, the County is

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the last resource and the application is complete. The motion was seconded by Kirk Chandler with all in favor.

Kirk Chandler moved to deny Case No. 2020-09 as the County is not the last resource, the application is incomplete, and the applicant failed to cooperate with the County. The motion was seconded by Nate Marvin with all in favor.

Kirk Chandler moved to approve the Social Services Deputy Clerk's Reasons for Approval or Denial. The motion was seconded by Nate Marvin with all in favor.

IN THE MATTER OF SNAKE RIVER ECONOMIC DEVELOPMENT ALLIANCE)

Kit Kamo with SREDA (Snake River Economic Development Alliance) met with the Board. Also present was Steve Lyons with the Weiser Signal American.

Kamo discussed the possibility of applying for a GEM Grant for a low income areas with the Board.

Marvin inquired as to the availability of grant funding for a fire suppression system at the Industrial Park. Kamo stated she would look into the USDA Rural Development Grant Program and report back to the Board.

IN THE MATTER OF PLANNING AND ZONING/BUILDING AND GROUNDS)

Bonnie Brent, Planning and Zoning Administrative Assistant, met with the Board.

Brent reported she will be meeting with Steve Pearson in the next few days regarding Building Permit Fee Schedule.

Brent discussed the possibility of having a Planning and Zoning Facebook page at the request of one of the members of the Planning and Zoning Commission.

Kirk Chandler moved, seconded by Nate Marvin to go into executive session at 11:55 a.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Donna Atwood, Clerk, called roll call: Lisa Collini, absent; Kirk Chandler, present; and Nate Marvin, present.

Kirk Chandler stated they were out of executive session at 12:12 p.m.

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Kirk Chandler moved to appoint Nate Marvin as the Chairman for the January 13, 2020 and January 21, 2020 Commissioner Meetings. Motion carried.

IN THE MATTER OF LUNCH)

Nate Marvin moved, seconded by Kirk Chandler to recess for lunch at 12:13 p.m. Motion carried.

IN THE MATTER OF ROAD & BRIDGE/SOLID WASTE)

Jerod Odoms, Road and Bridge/Solid Waste Supervisor, met with the Board.

Odoms reported ICRMP is finishing up the estimates on the trailer that was damaged in the fire at Solid Waste.

Odoms presented the Federal Aid Application for grant funding on Unity Bridge to the Board.

Kirk Chandler moved to approve the Federal Aid Application for grant funding on Unity Bridge. The motion was seconded by Nate Marvin with all in favor.

Odoms informed the Board he had located a snow plow at a cost of \$21,100.00.

Nate Marvin moved to approve a demand warrant to be issued to Bryne Equipment in the amount of \$21,100.00 for the purchase of a 1995 4800 dump/sander truck. The motion was seconded by Kirk Chandler with all in favor.

Odoms discussed the purchase of a new dump bed with the Board.

Nate Marvin moved to approve the purchase of a new dump bed from Cobalt Truck Equipment in the amount of \$15,445.00. The motion was seconded by Kirk Chandler with all in favor.

Odoms discussed snow plowing with the Board.

Odoms informed the Board he will hold a Flagger Class in January or February. Odoms will contact the Highway District to see if they are interested in attending.

IN THE MATTER OF AMBULANCE)

Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of Washington County Commissioners and convene as the Board of the Weiser Ambulance District. Motion carried unanimous.

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Debbie Warren, Deputy Clerk, called roll call. Lisa Collini, absent; Kirk Chandler, present; and Nate Marvin, present.

Corey Patocka with the Ambulance District met with the Board. Also present was Ambulance District Administrative Advisor, Tim Atwood.

Patocka presented claims for general expenses in the amount of \$20,313.17 and payroll claims in the amount of \$39,259.23. Patocka explained the large claim is for a heart monitor which was not timely paid.

Patoka reported the Ambulance District had twelve calls for service and two transfers last week.

Nate Marvin inquired about the security camera situation. Atwood and Patocka indicated they will look into it.

Patocka reported that he had a discussion with Scott Elwood about ambulance services for the Weiser Rodeo. Patocka inquired of the Board how they would like to handle it.

Nate Marvin moved, seconded by Kirk Chandler to approve Order 2020-0007 for general expenses in the amount of \$20,313.17. Motion carried unanimous.

Kirk Chandler moved, seconded by Nate Marvin to approve Order 2020-0013 for payroll claims in the amount of \$39,259.23. Motion carried unanimous.

Atwood stated a letter of intent is being drafted by Weiser City Fire Chief Kerry Nyce regarding the surplus ambulance.

Kirk Chandler moved, seconded by Nate Marvin to go into executive session at 1:48 p.m. in accordance with I.C. 74-206(1) (a & b) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, and I.C. 74-206(1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Those present were Ambulance District Administrative Advisor, Tim Atwood; Washington County Sheriff, Matt Thomas; and Washington County Prosecuting Attorney, Delton Walker.

Kirk Chandler stated that they were out of executive session at 2:50 p.m.

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Kirk Chandler moved, seconded by Nate Marvin to recess as the Board of the Weiser Ambulance District and reconvene as Board of Washington County Commissioners. Motion carried unanimous.

Debbie Warren, Deputy Clerk, called roll call: Lisa Collini, absent; Kirk Chandler, present; and Nate Marvin, present.

Marvin requested Atwood accompany him to visit a site for the possibility of upgrading the water supply for fire suppression at the Industrial Park.

The Board requested Bonnie Brent enter the meeting. Chandler informed Brent the Board had accepted her application as the Planning and Zoning Administrator.

Motion by Kirk Chandler, seconded by Nate Marvin and unanimously carried to recess at 3:06 p.m. until January 13, 2020 at 8:45 a.m.

Chairman, Board of County Commissioners

ATTEST:

Clerk

A full audio recording of the Commissioner Meeting is available at the Clerk's Office upon request.